

## Minutes of the IQAC meeting held on dt.27.07.2020

The first meeting of the IQAC is held under the chairmanship of the Principal Dr. B. K. Mishra on dt.27.07.2020 at 10.30 AM. The Principal Dr. Mishra welcomed all the members present in the meeting and seek valuable suggestions from the committee for the overall growth of the college.

At the outset a detailed discussion is made among all the participating members and the following unanimous resolutions are adopted for overall development of the college:

1. The committee analysed the academic calendar formulated by college administration keeping in view the instructions of Higher Education Department, Govt. of Odisha and it was decided to circulate the same among the students and all sections of the college. The committee also requested the college administration to see its strict implementation.
2. The result of the final year students was analysed and the committee expressed its satisfaction over the performance of the students. For further strengthening the academic performance of the students the committee decided to regularly monitor the various students' enrichment programmes being conducted by various departments.
3. To strengthen the teaching-learning process of the college following proposals were adopted and submitted before HODs of all departments for its strict adherence in this pandemic Covid-19 situation;
  - In time completion of the course in online and offline mode.
  - Conduct of remedial and doubt clearing classes for academically weaker sections.
  - The improvement of library facility to meet newly inducted CBCS curriculum.
  - The system of Industry-Academia linkage is to be developed.
  - Signing MoU with higher educational institutions.
  - To encourage the faculty for updating their knowledge in the changing scenario by attending career oriented programmes.
4. It is decided to request various departments to convene the meeting of the Board of Studies urgently for the approval of the course curriculum for the session 2020-2021 and the course is to be designed in such a way that the students can face the National level competitions comfortably in academic sense.

Lastly, the meeting ended with a vote of thanks expressed by Mr. D.G Pratap, Co-ordinator to the chair and all the members present.

### Members Present:

1. Mr. B. Panda

2. Dr. K.N. Dash *K.N. Dash*

3. Mr. D.G. Pratap *D.G. Pratap*

4. Dr. M.K. Das *M.K. Das*

5. Mr. D. Behera

6. Dr. P.K. Mohapatra *P.K. Mohapatra*

7. Mr. B. K Samal *B.K. Samal*

8. Mr. S.K. Ray *S.K. Ray*

9. Capt. D.K. Nayak *D.K. Nayak*

10. Mr. L.K. Sahoo *L.K. Sahoo*

*D.G. Pratap*  
(Mr.D.G Pratap)

Co-ordin. IQAC **IQAC**

*B.K. Mishra*  
(Dr.B.K Mishra)

Principal

B.B. (Auto.) Mahavidyalaya, Chandikhole

*B.K. Mishra*  
**B.B.(Auto)Mahavidyalaya**

Chandikhole

## Minutes of the IQAC meeting held on dt.12.09.2020

The second meeting of the IQAC is held under the chairmanship of the Principal Dr. B.K Mishra on dt.12.09.2020 at 12.00 noon. The Principal Dr. Mishra welcomed all the members present in the meeting and seek sincere support from all committee members for the overall growth of the college.

At the outset a thorough discussion is made on the listed agenda among all the participating members and the following unanimous decisions are taken;

1. For strengthening the governance mechanism of the college, it is decided to develop a participatory management system by involving various classes of stakeholders like students, parents, teaching and non-teaching staff members, community, alumni and management in appropriate situations. Opinion of such stakeholders will be invited for implementation in the governance system of the college.
2. The committee suggested to arrange various social outreach programmes like adoption of villages, literacy awareness programmes, health and sanitation programmes, anti-dowry and anti-liquor programmes, Swacchha Bharat Awareness programme, Covid-19 awareness etc. by the NSS, NCC and YRC wings of the college for the development of social and civic responsibility among the students. The college administration is requested to make a plan for the successful implementation of the suggestions by involving IQAC committee members.
3. The committee emphasized to conduct at least 04(four) State/National level seminar/webinars by each department during this current session 2020-2021 from autonomous grant released by UGC as well as from its own fund with the participation of eminent academician's/resource persons.

Lastly, the meeting ended with a vote of thanks expressed by Mr. D.G Pratap, Co-ordinator to the chair and all the members present.

### Members Present:

1. Mr. B. Panda

2. Dr. K.N. Dash

3. Mr. D.G. Pratap

4. Dr. M.K. Das

5. Mr. D. Behera

6. Dr. P.K. Mohapatra

7. Mr. B. K Samal

8. Mr. S.K. Ray

9. Capt. D.K. Nayak

10. Mr. L.K. Sahoo

(Mr.D.G Pratap)

Co-ordinator, IQAC

**Co-ordinator, IQAC**

(Dr.B.K Mishra)

Principal

B.B. (Auto.) Mahavidyalaya, Chandikhole

Principal

B.B.(Auto.)Mahavidyalaya

Chandikhole

## Minutes of the IQAC meeting held on dt.08.02.2021

The third meeting of the IQAC is held under the chairmanship of the Principal Dr. Birendra Kumar Mishra on dt.08.02.2021 at 12.30 PM to make thorough evaluation of the prevailing academic environment of the college and to chalk out certain innovative initiatives for the holistic augmentation of the college in academic and administrative sense.

At the outset a thorough discussion is made among all the participating members and the following unanimous resolutions are adopted;

1. It is decided to activate the career counselling cell of the college. The teacher in charge of the career counselling cell is to be requested to take up the following procedural methods for this purpose;
  - a. Regular arrangement of meeting for the purpose of career counselling by inviting resource persons having expertise in the field of academic, industry, entrepreneurship. So that the students can get right path to build their career as per their choice.
  - b. Students are to be informed regularly through about admission into various courses and employment matters.
2. The committee suggested the college administration to encourage the faculty members to engage their classes regularly by using the ICT tools available in the departments and also by using the facilities of virtual class rooms available.
3. The committee suggested different departments to promote activity based learning through group discussions, webinars, field visits and submission of project reports by the students.
4. The Committee reviewed on Covid-19 awareness as well as distribution of Masks, Sanitiser etc. among the nearby villages.

Lastly, the meeting ended with a vote of thanks expressed by Mr. D.G Pratap, Co-ordinator to the chair and all the members present.

### **Members Present:**

- |                                       |   |
|---------------------------------------|---|
| 1. Mr. B. Panda                       | 6. Dr. P.K. Mohapatra - <i>P.K. Mohapatra</i> |
| 2. Dr. K.N. Dash <i>K.N. Dash</i>     | 7. Mr. B. K Samal <i>B.K. Samal</i>           |
| 3. Mr. D.G. Pratap <i>D.G. Pratap</i> | 8. Mr. S.K. Ray <i>S.K. Ray</i>               |
| 4. Dr. M.K. Das <i>M.K. Das</i>       | 9. Capt. D.K. Nayak <i>D.K. Nayak</i>         |
| 5. Mr. D. Behera                      | 10. Mr. L.K. Sahoo <i>L.K. Sahoo</i>          |

*D.G. Pratap*  
(Mr.D.G Pratap)

Co-ordinator, IQAC

**Co-ordinator, IQAC**

*B.K. Mishra*  
(Dr.B.K Mishra)

Principal

B.B. (Auto.) Mahavidyalaya, Chandikhole

*B.K. Mishra*  
Principal  
B.B.(Auto)Mahavidyalaya  
Chandikhole

## Minutes of the IQAC meeting held on dt.17.03.2021

The fourth meeting of the IQAC for the session 2020-2021 is held under the chairmanship of the Principal Dr. Birendra Kumar Mishra through virtual mode on dt.17.03.2021 at 2.15 P.M to make thorough evaluation of the prevailing academic environment of the college and to chalk out certain new plans for the next session 2020-2021 for academic growth of the college.

At the outset a thorough discussion is made among all the participating members and the following unanimous resolutions are adopted;

1. The committee made a thorough assessment of the collected feedbacks from different stakeholders of the college. The committee felt that different classes of stakeholders have expressed their satisfaction over the ongoing academic sphere of the college. Basing on the suggestions of the stakeholders the committee requested the college authority to take appropriate steps for the improvement in the following aspects of the college;
  - a. To encourage the teachers for using multimedia tools in teaching learning process.
  - b. To improve the academic linkage with reputed higher educational institutions and industrial sectors.
  - c. Induction of add-on courses for opening up better job prospect.
  - d. To improve the hostel facility of the college.
  - e. Improvement in library facility to meet newly inducted CBCS curriculum.
  - f. Development of the infrastructural facility of the college.
  - g. To improve the college in sanitation and hygienic sense.
2. It is decided to conduct Students Satisfaction Survey for the session 2020-2021 using Google Sheet suggested by NAAC by involving the existing UG students. The committee constituted a team to review the survey reports and to upload the same in the college website.
3. The committee suggested to formulate plan for academic and environmental audit of the college for this current session. For academic audit purpose, all academic data are to be collected in a given format from different departments for review by at least 02(two) senior academicians not below the rank of professor or principal of an autonomous college. For environmental audit, the related data are to be compiled for review by any 02(two) personalities having expertise in environmental field. Two separate teams are to be constituted to monitor the audit process.

Lastly, the meeting ended with a vote of thanks expressed by Mr. D.G Pratap, Co-ordinator to the chair and all the members present.

### **Members Present:**

- |                                       |   |
|---------------------------------------|---|
| 1. Mr. B. Panda                       | 6. Dr. P.K. Mohapatra - <i>P.K. Mohapatra</i> |
| 2. Dr. K.N. Dash <i>K.N. Dash</i>     | 7. Mr. B. K Samal <i>B.K. Samal</i>           |
| 3. Dr. M.K. Das <i>M.K. Das</i>       | 8. Mr. S.K. Ray <i>S.K. Ray</i>               |
| 4. Mr. D.G. Pratap <i>D.G. Pratap</i> | 9. Capt. D.K. Nayak <i>D.K. Nayak</i>         |
| 5. Mr. D. Behera                      | 10. Mr. L.K. Sahoo <i>L.K. Sahoo</i>          |

*D.G. Pratap*  
(Mr. D.G. Pratap)  
Co-ordinator, IQAC

*B.K. Mishra*  
(Dr. B. K. Mishra)  
Principal  
Chandikhola, Jaipur  
17/3/21