

Minutes of the IQAC meeting held on dt.07.11.2019

The first meeting of the IQAC is held under the chairmanship of the Principal Dr. Birendra Kumar Mishra in his chamber on dt.07.11.2019 at 11.00AM. The Principal Dr. Mishra welcomed all the members present in the meeting and seek valuable suggestions from the committee for the overall growth of the college.

At the outset a thorough discussion is made among all the participating members and the following unanimous resolutions are adopted;

1. The committee analysed the first examination results of autonomous system (2017 A.B of the college and expressed satisfaction over the performance of the students. The committee expressed its heartfelt congratulation to the students for their overwhelming performance in the examination. The committee suggested the following action plan for strengthening some measures to further improve the examination result of the students of commerce stream.
2. The committee suggested the following action plans for strengthening the academic environment of the college;
 - To improve the laboratory and library facility of the college to meet the requirement of CBCS curriculum.
 - For strengthening student friendly environment, all departments are to be requested to provide for the following facilities for the students.
 - (i) To activate proctorial and mentoring system.
 - (ii) Provision of adequate reference and text books and study materials.
 - (iii) Provision of question bank facility.
 - (iv) Regular unit-wise test and discussion.
 - (v) Provision of remedial and doubt clearing classes for academically weaker students.
 - (vi) Arrangement of regular seminars and symposiums and extra-mural lectures.
 - (vii) Provision of field visit related project reports.
 - (viii) Regular involvement of alumni and parents.
 - (ix) Various activities better student progression.
3. To formulate a participatory management system for an effective governance mechanism, suggestions and feedback are to be invited for review in a prescribed format from all classes of stake holders like students, alumni, parent, management, community and staff members on regular basis.
4. To develop a sense of social and civic responsibility among the student various social outreach programmes like Health Check-up programme for students, staff and local community, literacy awareness programmes, health and sanitation programmes, anti-dowry and anti-liquor programmes, Swacchha Bharat Awareness programme etc. are to be arranged by the NSS, NCC and YRC wings of the college. The college administration is requested to make a plan for the successful implementation of the suggestions by involving IQAC committee members.

It is resolved to convene meetings of IQAC at regular intervals during current academic session.

Lastly, the meeting ended with a vote of thanks expressed by Mr. D.G Pratap, Co-ordinator to the chair and all the members present.

Members Present:

1. Mr. Binayak Panda
2. Dr. Kedarnath Dash
3. Dr. Manoj Kumar Das
4. Mr. Bijaya Kumar Samal
5. Dr. Prasanna Kumar Mohapatra
6. Capt. Dillip Kumar Nayak
7. Dr. Dillip Kumar Nayak
8. Devraj Behera
9. Loknath Sahoo
10. Sanjay Kumar Ray

Pratap
(Mr. D.G Pratap)

Co-ordinator, IQAC

Co-ordinator, IQAC

B.K. Mishra
(Dr. B. K Mishra)

Principal

B.B. (Auto.) Mahavidyalaya, Chandikhole

Minutes of the IQAC meeting held on dt.10.01.2020

The meeting of the IQAC is held under the chairmanship of the Principal, Dr. Birendra Kumar Mishra in his chamber on dt.10.01.2020 at 2.30 P.M. The Principal, Dr. Mishra welcomed all the members present in the meeting and seek valuable suggestions from the committee for the overall growth of the college.

At the outset a thorough discussion is made among all the participating members and the following unanimous resolutions are adopted;

1. It is decided to collect feedback from different classes of stakeholders for the session 2019-20.

The different departments are to be requested to collect the feedback from students, parents and alumni using the respective formats designed by IQAC. The IQAC committee will remain in charge of collecting the feedback from teachers, local elites and management members.

The process of collection of feedback is to be completed within fifteen days and their after it is to be submitted before the committee for review.

2. Various departments of the college are to be requested by the college administration to conduct at least two seminars (State/National/International Level) from each department by inviting eminent personality having expertise in the matter.
3. The college administration is requested to encourage Mathematics and English faculty members to undergo career oriented programmes to make them suitable for teaching newly inducted skill development courses, Quantitate and logical thinking and Communicative English as SEC papers for 3rd and 4th semester students.
4. It is decided to conduct the student satisfaction survey for the session 2019-20 in online mode using google sheet.
5. It is requested to the college administration to encourage teachers of the all the departments to participate in different career orientation programmes like FDP, Seminars and symposiums, Refresher Courses, Orientation programmes, Workshops etc.

Lastly, the meeting ended with a vote of thanks expressed by Mr. D.G Pratap, Co-ordinator to the chair and all the members present.

Members Present:

1. Mr. Binayak Panda

B Panda
10/01/20

7. Dr. Dillip Kumar Nayak

D K Nayak
10.01.20

2. Dr. Kedarnath Dash

K Dash
10/01/20

8. Devraj Behera

Devraj Behera
10.1.20

3. Dr. Manoj Kumar Das

M K Das
10.1.20

9. Loknath Sahoo

L Sahoo
10/01/20

4. Mr. Bijaya Kumar Samal

B K Samal
10.1.20

10. Sanjaya Kumar Ray

S K Ray
10.1.20

5. Dr. Prasanna Kumar Mohapatra

P K Mohapatra
10.01.20

6. Capt. Dillip Kumar Nayak

D K Nayak
10/01/20

D.G. Pratap
10.1.20

(Mr.D.G Pratap)

Co-ordinator, IQAC

Co-ordinator, IQAC

B. K Mishra
10-1-20

(Dr. B. K Mishra)

Principal

B.B. (Auto.) Mahavidyalaya, Chandikhole

Chandikhole, Jajpur

Minutes of the IQAC meeting held on dt.02.03.2020

The Third meeting of the IQAC is held under the chairmanship of the Principal Dr. Birendra Kumar Mishra in his chamber on dt.02.03.2020 at 2.30 P.M. The Principal Dr. Mishra welcomed all the members present in the meeting and seek valuable suggestions from the committee for the overall growth of the college.

At the outset a thorough discussion is made among all the participating members and the following unanimous resolutions are adopted;

1. The student satisfaction survey for the session 2019-20 as conducted by IQAC is placed before the committee for analysis. Two senior most faculty members are to be requested for this purpose with a request to the submit the report within 07 days.
2. The feedback collected from all classes of stakeholders is placed before the committee for analysis. Four members of the IQAC committee are entrusted to analyse the collected feedback and the report is to be submitted before the next meeting for taking necessary action in this matter.
3. The committee decided to conduct Academic and Environmental audit for the session 2019-20 instantly taking the help of two different teams constituted with both external and internal members and the reports in this regard are to be submitted within 20th March of this month.
4. The Committee suggested different departments to extend co-operation to the 6th semester students to submit their field visit related project reports having certain significance as per changing scenario.

Lastly, the meeting ended with a vote of thanks expressed by Mr. D.G Pratap, Co-ordinator to the chair and all the members present.

Members Present:

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|---------------------------------|-----------------------------------|---------------------------|----------------------------------|
| 1. Mr. Binayak Panda | <i>Binayak Panda</i>
2/3/20 | 7. Dr. Dillip Kumar Nayak | <i>D.K. Nayak</i>
02.03.20 |
| 2. Dr. Kedarnath Dash | <i>K Dash</i>
02/03/20 | 8. Devraj Behera | <i>Devraj Behera</i>
02.03.20 |
| 3. Dr. Manoj Kumar Das | <i>M. K. Das</i>
2.3.20 | 9. Loknath Sahoo | <i>L. Sahoo</i>
2/3/20 |
| 4. Mr. Bijaya Kumar Samal | <i>B. K. Samal</i>
2/3/20 | 10. Sanjaya Kumar Ray | <i>S. K. Ray</i>
2.3.20 |
| 5. Dr. Prasanna Kumar Mohapatra | <i>P. K. Mohapatra</i>
02.3.20 | | |
| 6. Capt. Dillip Kumar Nayak | <i>D. K. Nayak</i>
02/3/20 | | |

D.G. Pratap
02.03.20
(Mr. D.G Pratap)
Co-ordinator, IQAC
Co-ordinator, IQAC

B. K. Mishra
02.3.20
(Dr. B. K Mishra)
Principal
B.B. (Auto.) Mahavidyalaya
Chandikote, Jaipur