

Minutes of the IQAC meeting held on dt.16.09.2018

The second meeting of the IQAC is held under the chairmanship of the Principal Dr. Kedarnath Dash in his chamber on dt.16.09.2018 at 11.30AM. The Principal Dr. Dash welcomed all the members present in the meeting and seek sincere support from all committee members for the overall growth of the college.


At the outset a thorough discussion is made on the listed agenda among all the participating members and the following unanimous decisions are taken;

1. For strengthening the governance mechanism of the college, it is decided to develop a participatory management system by involving various classes of stakeholders like students, parents, teaching and non-teaching staff members, community, alumni and management in appropriate situations. Opinion of such stakeholders will be invited for implementation in the governance system of the college.
2. The committee suggested to arrange various social outreach programmes like adoption of villages, literacy awareness programmes, health and sanitation programmes, anti-dowry and anti-liquor programmes, Swacchha Bharat Awareness programme etc. by the NSS, NCC and YRC wings of the college for the development of social and civic responsibility among the students. The college administration is requested to make a plan for the successful implementation of the suggestions by involving IQAC committee members.
3. The committee emphasized to conduct at least 04(four) State/National level Seminars by each department during this current session 2019-2019 from autonomous grant released by UGC as well as from its own fund with the participation of eminent academicians/resource persons.
4. For the holistic development of the students as well as the staff members, the committee decided to arrange Extra-Mural lectures at regular interval by inviting resource persons with eminence in the related field.
5. The committee suggested to activate the green cell of the college to take some steps for strengthening the environmental aspect like massive plantation, to develop the cleanliness of the campus, installation of solar panel, strengthening rain water harvesting system, installation of water meter at strategic points to monitor water consumption, composting organic wastes etc.


Lastly, the meeting ended with a vote of thanks expressed by Mr. J.K. Rout, Co-ordinator to the chair and all the members present.

Members Present:

1. Mr. B. Dash
2. Mr. N.K. Mohanty
3. Dr. B.K. Mishra
4. Dr. R. C. Mohanty
5. Mr. R. K. Padhi
6. Dr. P. K. Mohapatra
7. Dr. M. Nayak
8. Mr. L. Sahoo
9. Mr. D. Behera


(Mr.J.K.ROUT)
16/9/18

Co-ordinator, IQAC
Co-ordinator, IQAC


(Dr.K.N.DASH)
Principal
16/09/18

B.B. (Auto.) Mahavidyalaya, Chandikhole

Minutes of the IQAC meeting held on dt.20.12.2018

The third meeting of the IQAC is held under the chairmanship of the Principal Dr. Kedarnath Dash in his chamber on dt.20.12.2018 at 1.30AM to make thorough evaluation of the prevailing academic environment of the college and to chalk out certain innovative initiatives for the holistic augmentation of the college in academic and administrative sense.

At the outset a thorough discussion is made among all the participating members and the following unanimous resolutions are adopted;

1. The committee members expressed their satisfaction regarding the opening of PG programme in Commerce and UGC sponsored UG programme (B.Voc.) in Tourism & Hospitality Management and Retail Management from this current session 2018-2019 with a thanks to the college administration.

The committee suggested for the engagement of guest faculties with PG teaching experience for quality running of such programme. The committee also suggested the college administration to provide prescribed books to the PG students through the seminar library of the department and the provision of a separate class room fitted with ICT teaching tools.

As the newly introduced B.Voc. programme is skill based having enhanced employability for the students, the committee suggested the following measures to have improved outcome;

- a. Provision of separate class room fitted with ICT teaching aids.
 - b. Engagement of guest faculties with experience in related field.
 - c. To formulate an action plan by the departments for providing training facility in hospitality and retail sectors. So that employability skill of the students can meet the requirement of the related industry.
2. The structure of the feedback formats to be collected for review from all stakeholders of the college like students, parents, alumni, local community and management are framed. It is decided that various departments of the college are to be entrusted for the issue and collection of feedback from at least 25% of the existing students and at least 10 nos each from parents and alumni. It is also decided that IQAC members are to collect feedback from local elites of the community and management members. An IQAC sub-committee is constituted to monitor the progress of collection and review of the feedback for discussion in the next meeting.
 3. It is decided to activate the career counselling cell of the college. The teacher in charge of the career counselling cell is to be requested to take up the following procedural methods for this purpose;
 - a. Regular arrangement of meeting for the purpose of career counselling by inviting resource persons having expertise in the field of academic, industry, entrepreneurship. So that the students can get right path to build their career as per their choice.
 - b. Students are to be informed regularly through about admission into various courses and employment matters.
 4. The committee suggested the college administration to encourage the faculty members to engage their classes regularly by using the ICT tools available in the departments and also by using the facilities of virtual class rooms available.
 5. The committee suggested different departments to promote activity based learning through group discussions, seminars, field visits and submission of project reports by the students.
- Lastly, the meeting ended with a vote of thanks expressed by Mr. J.K. Rout, Co-ordinator to the chair and all the members present.

Members Present:

1. Mr. B. Dash

2. Mr. N. K. Mohanty

3. Dr. B.K. Mishra

4. Dr. R. C. Mohanty

5. Mr. R. K. Padhi

6. Dr. P. K. Mohapatra

7. Dr. M. Nayak

8. Mr. L. Sahoo

9. Mr. D. Behera

(Mr. J.K. ROUT)
20/12/18

Co-ordinator, IQAC

Co-ordinator, IQAC

Kdash
Principal
20/12/18

B.B. (Auto.) Mahavidyalaya, Chandikhole

Minutes of the IQAC meeting held on dt.28.07.2018

The first meeting of the IQAC is held under the chairmanship of the Principal Dr. Kedarnath Dash in his chamber on dt.28.07.2018 at 11.00AM. The Principal Dr. Dash welcomed all the members present in the meeting and seek valuable suggestions from the committee for the overall growth of the college.

At the outset a detailed discussion is made among all the participating members and the following unanimous resolutions are adopted for overall development of the college;

1. The committee formulated the academic calendar keeping in view the instructions of Higher Education Department, Govt. of Odisha in this regard and also decided to circulate the same among the students and all sections of the college. The committee also requested the college administration to see its strict implementation.
2. The result of the final year students (2015-2016 Adm. Batch) was analysed and the committee expressed its satisfaction over the performance of the students. For further strengthening the academic performance of the students the committee decided to regularly monitor the various students' enrichment programmes being conducted by various departments.
3. To strengthen the teaching-learning process of the college following proposals were adopted and submitted before HODs of all departments for its strict adherence;
 - In time completion of the course.
 - Conduct of remedial and doubt clearing classes for academically weaker sections.
 - The improvement of library facility to meet newly inducted CBCS curriculum.
 - The system of Industry-Academia linkage is to be developed.
 - Signing MoU with higher educational institutions.
 - Conduct of seminars and symposiums
 - To encourage the faculty for updating their knowledge in the changing scenario by attending career oriented programmes.
4. It is decided to request various departments to convene the meeting of the Board of Studies urgently for the approval of the course curriculum for the session 2018-2021 and the course is to be designed in such a way that the students can face the National level competitions comfortably in academic sense.

Lastly, the meeting ended with a vote of thanks expressed by Mr. J.K. Rout, Co-ordinator to the chair and all the members present.

Members Present:

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|----------------------|--------------------------------|------------------------|----------------------------|
| 1. Mr. B. Dash | <i>B. Dash</i>
28/7/18 | 6. Dr. P. K. Mohapatra | |
| 2. Mr. N.K. Mohanty | <i>N.K. Mohanty</i>
28/7/18 | 7. Dr. M. Nayak | <i>M. Nayak</i>
28/7/18 |
| 3. Dr. B.K. Mishra | <i>B.K. Mishra</i>
28/7/18 | 8. Mr. L. Sahoo | <i>L. Sahoo</i>
28/7/18 |
| 4. Dr. R. C. Mohanty | <i>R.C. Mohanty</i>
28/7/18 | 9. Mr. D. Behera | <i>D. Behera</i> |
| 5. Mr. R. K. Padhi | | | |

J.K. Rout
28/7/18
(Mr. J.K. ROUT)
Co-ordinator, IQAC

K. Dash
28/07/18
(Dr. K.N. DASH) Mahavidyalaya
Principal, Jaipur

B.B. (Auto.) Mahavidyalaya, Chandikhole

Minutes of the IQAC meeting held on dt.08.02.2019

The fourth meeting of the IQAC for the session 2017-2018 is held under the chairmanship of the Principal Dr. Kedarnath Dash in his chamber on dt.08.02.2019 at 11.30AM to make thorough evaluation of the prevailing academic environment of the college and to chalk out certain new plans for the next session 2018-2019 for academic growth of the college.

At the outset a thorough discussion is made among all the participating members and the following unanimous resolutions are adopted;

1. The committee made a thorough assessment of the collected feedbacks from different stakeholders of the college. The committee felt that different classes of stakeholders have expressed their satisfaction over the ongoing academic sphere of the college. Basing on the suggestions of the stakeholders the committee requested the college authority to take appropriate steps for the improvement in the following aspects of the college;
 - a. To encourage the teachers for using multimedia tools in teaching learning process.
 - b. To improve the academic linkage with reputed higher educational institutions and industrial sectors.
 - c. Induction of add-on courses for opening up better job prospect.
 - d. To improve the hostel facility of the college.
 - e. Improvement in library facility to meet newly inducted CBCS curriculum.
 - f. Development of the infrastructural facility of the college.
 - g. To improve the college in sanitation and hygienic sense.
2. It is decided to conduct Students Satisfaction Survey for the session 2018-2019 using Google Sheet suggested by NAAC by involving at least 50% of the existing students of 2018-2019 Adm. Batch. The committee constituted a team to review the survey reports and to upload the same in the college website.
3. The committee suggested to formulate plan for academic and environmental audit of the college for this current session. For academic audit purpose, all academic data are to be collected in a given format from different departments for review by at least 02(two) senior academicians not below the rank of professor or principal of an autonomous college. For environmental audit, the related data are to be compiled for review by any 02(two) personalities having expertise in environmental field. Two separate teams are to be constituted to monitor the audit process.
4. The committee requested the college administration to constitute a team for encouraging the economically backward and meritorious students to get the financial assistance from different Govt. and Non-Govt. funding agencies.

Lastly, the meeting ended with a vote of thanks expressed by Mr. J.K. Rout, Co-ordinator to the chair and all the members present.

Members Present:

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|----------------------|----------------------------------|------------------------|---------------------------|
| 1. Mr. B. Dash | <i>B. Dash</i>
8/2/19 | 6. Dr. P. K. Mohapatra | |
| 2. Mr. N. K. Mohanty | <i>N. K. Mohanty</i>
8/2/19 | 7. Dr. M. Nayak | <i>M. Nayak</i>
8/2/19 |
| 3. Dr. B.K. Mishra | <i>B. K. Mishra</i>
8-2-19 | 8. Mr. L. Sahoo | <i>L. Sahoo</i>
8/2/19 |
| 4. Dr. R. C. Mohanty | <i>R. C. Mohanty</i>
08/02/19 | 9. Mr. D. Behera | <i>D. Behera</i> |
| 5. Mr. R. K. Padhi | | | |

J. K. Rout
8/2/19
(Mr. J.K. ROUT)

Co-ordinator, IQAC

K. Dash
(Dr. K.N. DASH)
Principal
B.B. (Auto.) Mahavidyalaya
Chandikhola, Jaipur
08/02/19

B.B. (Auto.) Mahavidyalaya, Chandikhole