

Minutes of the IQAC meeting held on dt.25.10.2017

The first meeting of the IQAC is held under the chairmanship of the Principal Dr.Kedarnath Dash in his chamber on dt.25.10.2017 at 11.00AM. The Principal Dr. Dash welcomed all the members present in the meeting and seek valuable suggestions from the committee for the overall growth of the college.

At the outset a thorough discussion is made among all the participating members and the following unanimous resolutions are adopted;

1. The committee analysed the examination results of the last year students of the college and expressed satisfaction over the performance of the students. The committee also suggested some measures to further improve the examination result of the students of commerce stream.
2. The committee suggested the following action plans for strengthening the academic environment of the college;
 - To improve the laboratory and library facility of the college to meet the newly inducted CBCS curriculum.
 - For developing student friendly environment, all departments must have the provision of seminar library and course materials, question bank facility, unit-wise test and discussion, remedial and doubt clearing classes for academically weaker section, arrangement of regular seminars and symposiums, industrial or field visit with submission of project reports, proctorial and mentoring system, extra-mural lectures, alumni involvement and activities for students progression.
3. To formulate a participatory management system for an effective governance mechanism, suggestions and feedback are to be invited for review in a prescribed format from all classes of stake holders like students, alumni, parent, management, community and staff members on regular basis.
4. To develop a sense of social and civic responsibility among the student various social outreach programmes like adoption of villages, literacy awareness programmes, health and sanitation programmes, anti-dowry and anti-liquor programmes, Swacchha Bharat Awareness programme etc. are to be arranged by the NSS, NCC and YRC wings of the college. The college administration is requested to make a plan for the successful implementation of the suggestions by involving IQAC committee members.
5. It is resolved to convene meetings of IQAC at regular intervals during current academic session.

Lastly, the meeting ended with a vote of thanks expressed by Mr. J.K. Rout, Co-ordinator to the chair and all the members present.

Members Present:

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|----------------------|--------------------------------|------------------------|----------------------------------|
| 1. Mr. B. Dash | <i>B Dash</i>
25/10/17 | 6. Dr. P. K. Mohapatra | <i>P K Mohapatra</i>
25-10-17 |
| 2. Mr. N. K. Mohanty | <i>N K Mohanty</i>
25/10/17 | 7. Dr. M. Nayak | <i>M N Nayak</i>
25/10/17 |
| 3. Dr. B.K. Mishra | <i>B K Mishra</i>
25-10-17 | 8. Mr. L. Sahoo | <i>L Sahoo</i>
25/10/17 |
| 4. Dr. R. C. Mohanty | <i>R C Mohanty</i>
25.10.17 | 9. Mr. D. Behera | <i>D Behera</i>
25.10.17 |
| 5. Mr. R. K. Padhi | <i>R K Padhi</i>
25/10/17 | | |

J.K. Rout
25/10/17

(Mr.J.K.ROUT)
Co-ordinator, IQAC

Co-ordinator, IQAC

K Dash
25/10/17
(Dr. K.N.DASH)
Principal
B.B.(Auto.)Mahavidyalaya
Chandikhole

B.B. (Auto.) Mahavidyalaya, Chandikhole

Minutes of the IQAC meeting held on dt.21.12.2017

The second meeting of the IQAC is held under the chairmanship of the Principal Dr.Kedarnath Dash in his chamber on dt.21.12.2017 at 11.00AM.The Principal Dr. Dash welcomed all the members present in the meeting and seek sincere support from all committee members for the overall growth of the college.

At the outset a thorough discussion is made among all the participating members and the following unanimous resolutions are adopted;

1. The structure of the feedback formats to be collected for review from all stakeholders of the college like students, parents, alumni, local community and management are framed. It is decided that various departments of the college are to be entrusted for the issue and collection of feedback from atleast 25% of the existing students, 10 nos each from parents and alumni. It is also decided that IQAC members are to collect feedback from local elites and management members. An IQAC sub-committee is constituted to monitor the progress of collection and review of the feedback for discussion in the next meeting.
2. The committee emphasized to conduct atleast 04(four) State/National level Seminars by each department during this current session from autonomous grant released by UGC with the participation of eminent academicians/resource persons.
3. The committee requested the college administration for taking necessary steps to open skill development courses like Tourism and Hospitality Management, Retail Management and PG courses for better students' progression.
4. The committee emphasized on the provision of verbal and nonverbal skill development courses like Communicative English and Quantitative Logical Thinking for the students to enhance their employability.

Lastly, the meeting ended with a vote of thanks expressed by Mr. J.K. Rout, Co-ordinator to the chair and all the members present.

Members Present:

1. Mr. B. Dash

B. Dash
21/12/17

2. Mr. N. K. Mohanty

N. K. Mohanty
21/12/17

3. Dr. B.K. Mishra

B. K. Mishra
21-12-17

4. Dr. R. C. Mohanty

R. C. Mohanty
21.12.17

5. Mr. R. K. Padhi

R. K. Padhi
21/12/17

6. Dr. P. K. Mohapatra

P. K. Mohapatra
21.12.17

7. Dr. M. Nayak

M. Nayak
21/12/17

8. Mr. L. Sahoo

L. Sahoo
21/12/17

9. Mr. D. Behera

D. Behera
21.12.17

J. K. Rout
21/12/17

(Mr.J.K.ROUT)
Co-ordinator, IQAC

Co-ordinator, IQAC

K. Dash
21/12/17

(Dr. K.N.DASH)
Principal,
B.B. (Auto.) Mahavidyalaya, Chandikhole

Minutes of the IQAC meeting held on dt.28.02.2018

The third meeting of the IQAC is held under the chairmanship of the Principal Dr.Kedarnath Dash in his chamber on dt.28.02.2018 at 11.00AM to make thorough evaluation of the prevailing academic environment of the college and to chalk out certain innovative initiatives for the holistic augmentation of the college in academic and administrative sense.

At the outset a thorough discussion is made among all the participating members and the following unanimous resolutions are adopted;

1. The committee made a thorough assessment of the collected feedbacks from different stakeholders of the college. The committee felt that different classes of stakeholders have expressed their satisfaction over the ongoing academic sphere of the college. Basing on the suggestions of the stakeholders the committee requested the college authority to take appropriate steps for the improvement in the following aspects of the college;
 - a. Complete use of multi-media tools by the teachers.
 - b. To improve the academic linkage with reputed higher educational institutions and industrial sectors.
 - c. Induction of add-on courses for opening up better job prospect.
 - d. To improve the hostel facility of the college.
 - e. Improvement in library facility.
 - f. Development of the infrastructural facility of the college.
 - g. To improve the college in sanitation and hygienic sense.
2. It is decided to conduct Students Satisfaction Survey for the session 2017-2018 using Google Sheet suggested by NAAC by involving about 20% of the existing students. The committee constituted a team to review the survey reports and to upload the same in the college website.
3. The committee members proposed to develop a conducive atmosphere in the college for encouraging the teachers to enrich their career prospective through their active participation in different academic developmental programmes like State/National level Seminars/Symposiums/Workshops, Faculty Development Programmes etc.
4. The committee requested the college authority to take necessary steps for making the college library fully automated with a provision of e-library facility.
5. The committee suggested to formulate plan for academic and environmental audit of the college for this current session. For academic audit purpose, all academic data are to be collected in a given format from different departments for review by atleast 02(two) senior academicians not below the rank of professor or principal of an autonomous college. For environmental audit, the related data are to be compiled for review by any 02(two) personalities having expertise in environmental field. Two separate teams are to be constituted to monitor the audit process.

Lastly, the meeting ended with a vote of thanks expressed by Mr. J.K. Rout, Co-ordinator to the chair and all the members present.

Members Present:

1. Mr. B. Dash

2. Mr. N. K. Mohanty

3. Dr. B.K. Mishra

4. Dr. R. C. Mohanty

5. Mr. R. K. Padhi

6. Dr. P. K. Mohapatra

7. Dr. M. Nayak

8. Mr. L. Sahoo

9. Mr. D. Behera

(Mr.J.K.ROUT)

Co-ordinator, IQAC

(Dr. K.N.DASH)

Principal

B.B. (Auto.) Mahavidyalaya, Chandikhole

Co-ordinator, IQAC

Minutes of the IQAC meeting held on dt.05.05.2018

The fourth meeting of the IQAC for the session 2017-2018 is held under the chairmanship of the Principal Dr.Kedarnath Dash in his chamber on dt.05.05.2018 at 11.00AM to make thorough evaluation of the prevailing academic environment of the college and to chalk out certain new plans for the next session 2018-2019 for academic growth of the college.

At the outset a thorough discussion is made among all the participating members and the following unanimous resolutions are adopted;

1. The committee members made a thorough review and expressed their satisfaction over the initiatives taken by the college for enriching the academic sphere of the college during this current session 2017-2018. The members also suggested some better initiatives like completion of auditorium, improvement of sports facility, promotion of research activity, arrangement of Extra-mural lectures etc. for implementation in the next academic session 2018-2019.
2. The committee emphasized on the activation of Career Counselling Cell to provide proper guidance to the students to make them befitting to compete in the job market in this changing scenario. The committee also emphasized on the active functioning of the Grievance Redressal Cell in the college to solve various issues arising from the corners of staff and students.
3. The committee suggested to arrange a computer literacy programme for staff and students by the assistance of Govt. run e-college project of the college.
4. The committee requested the principal to approach the appropriate authority for filling up of the vacant teaching and non-teaching positions of the college for developing a prompt academic and administrative action.
5. The committee requested the college administration to encourage different Govt. and Non-Govt. funding agencies to provide financial support for the economically backward students.

Lastly, the meeting ended with a vote of thanks expressed by Mr. J.K. Rout, Co-ordinator to the chair and all the members present.

Members Present:

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|----------------------|------------------------------|------------------------|---|
| 1. Mr. B. Dash | <i>B Dash</i>
5/5/18 | 6. Dr. P. K. Mohapatra | <i>Prasanna Kumar Mohapatra</i>
5-5-18 |
| 2. Mr. N. K. Mohanty | <i>N Mohanty</i>
5/5/18 | 7. Dr. M. Nayak | <i>Munib Kumar Nayak</i> 5/5/18 |
| 3. Dr. B.K. Mishra | <i>B K Mishra</i>
5-5-18 | 8. Mr. L. Sahoo | <i>L Sahoo</i>
05/5/18 |
| 4. Dr. R. C. Mohanty | <i>R C Mohanty</i>
5-5-18 | 9. Mr. D. Behera | <i>D Behera</i> 5-5-18 |
| 5. Mr. R. K. Padhi | <i>R K Padhi</i>
5/5/18 | | |

Jachindra Rout
(Mr.J.K.ROUT)
Co-ordinator, IQAC
5/5/18

K Dash
Principal
B.B.(Auto)Mahavidyalaya
(Dr. K.N.DASH)
Principal
05/05/18

B.B. (Auto.) Mahavidyalaya, Chandikhole

Co-ordinator, IQAC