



YEARLY STATUS REPORT - 2020-2021

Part A	
Data of the Institution	
1.Name of the Institution	BABA BHAIRABANANDA AUTONOMOUS MAHAVIDYALAYA
• Name of the Head of the institution	Dr. Birendra Kumar Mishra
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone No. of the Principal	06725226288
• Alternate phone No.	06725226288
• Mobile No. (Principal)	9437275884
• Registered e-mail ID (Principal)	bbmprincipal@gmail.com
• Address	Chandikhole
• City/Town	Jajpur
• State/UT	Odisha
• Pin Code	755044
2.Institutional status	
• Autonomous Status (Provide the date of conferment of Autonomy)	28/02/2017
• Type of Institution	Co-education
• Location	Rural

• Financial Status	UGC 2f and 12(B)				
• Name of the IQAC Co-ordinator/Director	Dolagovinda Pratap				
• Phone No.	06725226288				
• Mobile No:	9853571517				
• IQAC e-mail ID	iqacbbam1976@gmail.com				
3.Website address (Web link of the AQAR (Previous Academic Year))	http://bbmchandikhole.org/upload/AOAR%202019-20.pdf				
4.Was the Academic Calendar prepared for that year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	http://bbmchandikhole.org/upload/Academic%20Calender%202020-21.pdf				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	C++	68.5%	2006	17/10/2006	17/10/2011
Cycle 2	B	2.27	2015	03/03/2015	31/12/2022
6.Date of Establishment of IQAC			11/04/2008		
7.Provide the list of Special Status conferred by Central and/or State Government on the Institution/Department/Faculty/School (UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC, etc.)?					
Institution/ Department/Faculty/School	Scheme	Funding Agency	Year of Award with Duration	Amount	
B.B. (Auto.) Mahavidyalaya, Chandikhole	World Bank Assisted Project (OHEPEE)	World Bank	18/08/2018	83900000	
B.B. (Auto.) Mahavidyalaya, Chandikhole	RUSA	Central Govt. & State Govt.	19/03/2015	20000000	

8. Provide details regarding the composition of the IQAC:	
<ul style="list-style-type: none"> Upload the latest notification regarding the composition of the IQAC by the HEI 	View File
9.No. of IQAC meetings held during the year	4
<ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions taken uploaded on the institutional website? 	Yes
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	No File Uploaded
10. Did IQAC receive funding from any funding agency to support its activities during the year?	No
<ul style="list-style-type: none"> If yes, mention the amount 	
11. Significant contributions made by IQAC during the current year (maximum five bullets)	
<p>Conducted Departmental Webinars through Virtual Mode. Collection and Review of feedback from different stakeholders. Conducted State/National level seminars by different departments through virtual mode. Conducted Covid-19 Awareness Programme through NSS, NCC and YRC wings of the college. Distribution of Mask and Sanitization.</p>	
12. Plan of action chalked out by IQAC at the beginning of the academic year towards quality enhancement and the outcome achieved by the end of the academic year:	
Plan of Action	Achievements/Outcomes
<p>Proposal given to conduct Teacher's orientation Programme</p>	<p>Teachers of different departments are encouraged to participate in teachers orientation programme & to interact with experts in order to enhance their teaching competence</p>
<p>Initiatives taken to undertake the academic as well as</p>	<p>Academic audit is undertaken by educationist to strengthen</p>

environmental and energy audit of the college	teaching learning environment of the college and environment and energy audit is undertaken by personalities having expertise on environment to create good ambience for education
Proposal for the activation of career counseling cell	Academic environment nourishes the talents of the students to accommodate themselves as per the need of the changing scenario
Plans and procedures are initiated for a participatory management system for an effective governance Mechanism	Through Participatory management system, the college aims to build commitment and develop initiatives within work team involving all the stakeholders such as parents, teachers, alumni and governing body with in the decision making process
Decisions are made from different levels of the Departments to organize State /National level Seminars /Symposiums / Workshops	State/National level seminars are organized by each department inviting resource persons from reputed organizations funded by college as well as Autonomous grant to expand the horizon of knowledge of the participants in various fields
Valuable suggestions are invited from different stakeholders to upgrade the library of the college	Library of the college is the source of information and knowledge. Library facilities should be accessible both for the students and faculty members to meet their demands in the present scenario
13. Was the AQAR placed before the statutory body?	No
<ul style="list-style-type: none"> Name of the statutory body 	

Name of the statutory body	Date of meeting(s)
Nil	Nil
14. Was the institutional data submitted to AISHE ?	No
<ul style="list-style-type: none"> Year 	
Year	Date of Submission
Nil	Nil
15. Multidisciplinary / interdisciplinary	
16. Academic bank of credits (ABC):	
17. Skill development:	
18. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)	
19. Focus on Outcome based education (OBE): Focus on Outcome based education (OBE):	
20. Distance education/online education:	

Extended Profile

1. Programme

1.1

6

Number of programmes offered during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

2.Student2.1 1976

Total number of students during the year:

File Description	Documents
Institutional data in Prescribed format	View File

2.2 613

Number of outgoing / final year students during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

2.3 624

Number of students who appeared for the examinations conducted by the institution during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

3.Academic3.1 20

Number of courses in all programmes during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

3.2 60

Number of full-time teachers during the year:

Extended Profile

1. Programme

1.1 6

Number of programmes offered during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

2. Student

2.1 1976

Total number of students during the year:

File Description	Documents
Institutional data in Prescribed format	View File

2.2 613

Number of outgoing / final year students during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

2.3 624

Number of students who appeared for the examinations conducted by the institution during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

3. Academic

3.1 20

Number of courses in all programmes during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

3.2 60

Number of full-time teachers during the year:		
File Description	Documents	
Institutional Data in Prescribed Format	View File	
3.3	83	
Number of sanctioned posts for the year:		
4.Institution		
4.1	123	
Number of seats earmarked for reserved categories as per GOI/State Government during the year:		
4.2	56	
Total number of Classrooms and Seminar halls		
4.3	86	
Total number of computers on campus for academic purposes		
4.4	57.88257	
Total expenditure, excluding salary, during the year (INR in Lakhs):		

Part B

CURRICULAR ASPECTS

1.1 - Curriculum Design and Development

1.1.1 - Curricula developed and implemented have relevance to the local, national, regional and global developmental needs which are reflected in Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) of the various Programmes offered by the Institution.

The curriculum of the institution is designed and developed according to the present needs of the students. The broad goal and objective of education will be achieved through a well-planned curriculum. A curriculum is defined as prescribed courses of studies which fulfill students' need with a view pass a certain level of education. It is designed by the Board of Studies as per the prescribed guidelines and regulations of the UGC. The recommendations and suggestions of the University are followed in letter and spirit before its implementation. Again experts on

various subjects are invited to deliver their talks on different topics for the enrichment of curriculum. Remedial and bridge classes are regularly conducted by the departments for the academic benefit of the slow learners as well as advanced learners. The smart class rooms/virtual class rooms available in the college are utilized by the teachers for the better transaction of the curriculum with the students. The common CBCS syllabus has been introduced in toto with the rigorous discussions among members of the Board of Studies by considering the pros and cons of the students' requirement and to make them suitable to face national level tests for better progression.

File Description	Documents
Upload additional information, if any	View File
Link for additional information	Nil

1.1.2 - Number of Programmes where syllabus revision was carried out during the year

0

File Description	Documents
Minutes of relevant Academic Council/BOS meeting	No File Uploaded
Details of syllabus revision during the year	No File Uploaded
Any additional information	No File Uploaded

1.1.3 - Number of courses focusing on employability/entrepreneurship/ skill development offered by the Institution during the year

20

File Description	Documents
Curriculum / Syllabus of such courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approval for these courses	No File Uploaded
MoUs with relevant organizations for these courses, if any	No File Uploaded
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of new courses introduced across all programmes offered during the year

1

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	No File Uploaded
Any additional information	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Programmes offered through Choice Based Credit System (CBCS)/Elective Course System

20

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	No File Uploaded
Any additional information	No File Uploaded
List of Add on /Certificate programs (Data Template)	No File Uploaded

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability, and Human Values into the curriculum

The enrichment of a curriculum is achieved through the

organization of various activities in the institution. Our college as a distinguished centre of learning, has been working for all round development of students since its inception. A number of innovative programmes like "Covid-19 Awareness Programmes" and "Mask and Sanitization distribution Programmes" etc have been organized by the help of different departments with NCC and NSS wings in association with IQAC with a view to enhance as well as enrich the curriculum of the college which ultimately provides great opportunity for the students in order to fulfill their dreams in the future career.

File Description	Documents
Upload the list and description of the courses which address issues related to Gender, Environment and Sustainability, Human Values and Professional Ethics in the curriculum	No File Uploaded
Any additional information	No File Uploaded

1.3.2 - Number of value-added courses for imparting transferable and life skills offered during the year

0

File Description	Documents
List of value-added courses	No File Uploaded
Brochure or any other document relating to value-added courses	No File Uploaded
Any additional information	No File Uploaded

1.3.3 - Number of students enrolled in the courses under 1.3.2 above

0

File Description	Documents
List of students enrolled	No File Uploaded
Any additional information	No File Uploaded

1.3.4 - Number of students undertaking field work/projects/ internships / student projects

0

File Description	Documents
List of programmes and number of students undertaking field projects / internships / student projects	No File Uploaded
Any additional information	No File Uploaded

1.4 - Feedback System

1.4.1 - Structured feedback and review of the syllabus (semester-wise / year-wise) is obtained from 1) Students 2) Teachers 3) Employers and 4) Alumni **A. All 4 of the above**

File Description	Documents
Provide the URL for stakeholders' feedback report	Nil
Upload the Action Taken Report of the feedback as recorded by the Governing Council / Syndicate / Board of Management	View File
Any additional information	No File Uploaded

1.4.2 - The feedback system of the Institution comprises the following **B. Feedback collected, analysed and action taken**

File Description	Documents
Provide URL for stakeholders' feedback report	Nil
Any additional information	No File Uploaded

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment of Students

2.1.1.1 - Number of students admitted (year-wise) during the year

671

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc.) as per the reservation policy during the year (exclusive of supernumerary seats)

85

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses students' learning levels and organises special programmes for both slow and advanced learners.

To achieve academic excellence is the sole motto of the institution. The college emphasizes for all-round development of the students .The institution assesses the learning levels of students and organizes special programme for slow learners as well as advanced learners.

The institution provides special attention to both for the advanced learners as well as slow learners for their academic excellence. Remedial classes, group discussion, special testsetc through online mode. hostel facilities, enhanced library facilities, frequent parents contact through virtual mode to know the personal problems of the students are few measures which are adopted by the faculty members in the college for the development of the slow learners. On the other hand, advanced learners are also facilitated by online special coaching, scholarships.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

2.2.2 - Student – Teacher (full-time) ratio

Year	Number of Students	Number of Teachers
31/12/2020	1976	60

File Description	Documents
Upload any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student-centric methods such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences:

Student-centric methods such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences is one of the best practices adopted by the institution for an all-round development of the students in the college. It is a support service available to all students in this college. Such method is not only important for the development of knowledge and skills of students but also provides professional specialization and personal support facilitating successes in the students' performance. At the time of admission, students take the advice from the faculties for the selection of honours and career perspectives. In the beginning of academic session each student is allotted a mentor to look after his/her all round academic development and psychological well-being. In addition to this, the mentor discusses with parents for more attention to their ward while at home. On the basis of discussion with the principal, faculty members and academic bursars, a proper formant for for such system is distributed among all the HODs of different departments.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional Information	Nil

2.3.2 - Teachers use ICT-enabled tools including online resources for effective teaching and learning

The faculty members are using ICT mode of teaching using tools like projectors, ppt slides in the class roomas well as in smart class room. Moreover, different study materials are provided through mail, whatsapp etc. to the learners for effective teaching

and learning. The college has also own learning resource management system through which both learners and faculty members are able to access useful materials with a view to achieve excellence in teaching-learning process.

File Description	Documents
Provide link for webpage describing ICT enabled tools including online resources for effective teaching and learning process	Nil
Upload any additional information	No File Uploaded

2.3.3 - Ratio of students to mentor for academic and other related issues

2.3.3.1 - Number of mentors

60

File Description	Documents
Upload year-wise number of students enrolled and full-time teachers on roll	No File Uploaded
Circulars with regard to assigning mentors to mentees	No File Uploaded

2.3.4 - Preparation and adherence to Academic Calendar and Teaching Plans by the institution

The Academic and administrative plans of the college are meticulously executed adhering to academic calendar designed as per govt. guidelines. The college performs all the activities with letter and spirit following the academic calendar framed by the college itself. The academic calendar of the college includes the time frame of the annual operational period, teaching days, admission period, mid-semester and end-semester examination period as per the Govt. and University guidelines. It also comprises of the complete teaching learning process including unit tests, seminars, group discussions, remedial classes, doubt clearing classes and the various co-curricular activities of the college. The tentative schedule for Parent- Teachers meeting and Alumni meeting are also recorded in the academic calendar of the college.

File Description	Documents
Upload the Academic Calendar and Teaching Plans during the year	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full-time teachers against sanctioned posts during the year

60

File Description	Documents
Year-wise full-time teachers and sanctioned posts for the year	View File
List of the faculty members authenticated by the Head of HEI	No File Uploaded
Any additional information	No File Uploaded

2.4.2 - Number of full-time teachers with PhD/ D.M. / M.Ch. / D.N.B Super-Specialty / DSc / DLitt during the year

13

File Description	Documents
List of number of full-time teachers with PhD./ D.M. / M.Ch. / D.N.B Super-Specialty / D.Sc. / D.Litt. and number of full-time teachers for 5 years	View File
Any additional information	No File Uploaded

2.4.3 - Total teaching experience of full-time teachers in the same institution: (Full-time teachers' total teaching experience in the current institution)

646

File Description	Documents
List of teachers including their PAN, designation, Department and details of their experience	View File
Any additional information	No File Uploaded

2.5 - Evaluation Process and Reforms

2.5.1 - Number of days from the date of last semester-end/ year- end examination till the declaration of results during the year

27

File Description	Documents
List of Programmes and the date of last semester-end / year-end examinations and the date of declaration of result	View File
Any additional information	No File Uploaded

2.5.2 - Number of students' complaints/grievances against evaluation against the total number who appeared in the examinations during the year

0

File Description	Documents
Upload the number of complaints and total number of students who appeared for exams during the year	No File Uploaded
Upload any additional information	No File Uploaded

2.5.3 - IT integration and reforms in the examination procedures and processes including Continuous Internal Assessment (CIA) have brought in considerable improvement in the Examination Management System (EMS) of the Institution

The examinations system of this college is regulated through MIS relating to filling up of the forms, entering secured marks in mid-semester as well as end term for the purpose of declaration of final result, facilitation of degrees/diploma etc.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme Outcomes and Course Outcomes for all Programmes offered by the institution are stated and displayed on the website and communicated to teachers and students

The institution has uploaded the Programme Outcomes and Course Outcomes for all programmes on its own website for the information of all the stakeholders.

File Description	Documents
Upload COs for all courses (exemplars from the Glossary)	No File Uploaded
Upload any additional information	No File Uploaded
Link for additional Information	Nil

2.6.2 - Attainment of Programme Outcomes and Course Outcomes as evaluated by the institution

As per the evaluation of programme outcomes and course outcomes in the context of attainment by the institution is reflected in the form of students progression.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	Nil

2.6.3 - Pass Percentage of students

2.6.3.1 - Total number of final year students who passed in the examinations conducted by Institution

613

File Description	Documents
Upload list of Programmes and number of students appear for and passed in the final year examinations	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution

may design its own questionnaire). Results and details need to be provided as a weblink

http://bbmchandikhole.org/upload/Students%20satisfaction%20survey%202020-21_compressed.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Promotion of Research and Facilities

3.1.1 - The institution's research facilities are frequently updated and there is a well-defined policy for promotion of research which is uploaded on the institutional website and implemented

The Institution encourages faculties for promoting research activities in different context like seminars, workshops, webinars etc.

File Description	Documents
Upload the Minutes of the Governing Council/ Syndicate/Board of Management related to research promotion policy adoption	No File Uploaded
Provide URL of policy document on promotion of research uploaded on the website	Nil
Any additional information	No File Uploaded

3.1.2 - The institution provides seed money to its teachers for research

3.1.2.1 - Seed money provided by the institution to its teachers for research during the year (INR in lakhs)

0

File Description	Documents
Minutes of the relevant bodies of the institution regarding seed money	No File Uploaded
Budget and expenditure statements signed by the Finance Officer indicating seed money provided and utilized	No File Uploaded
List of teachers receiving grant and details of grant received	No File Uploaded
Any additional information	No File Uploaded

3.1.3 - Number of teachers who were awarded national / international fellowship(s) for advanced studies/research during the year

0

File Description	Documents
e-copies of the award letters of the teachers	No File Uploaded
List of teachers and details of their international fellowship(s)	No File Uploaded
Any additional information	No File Uploaded

3.2 - Resource Mobilization for Research**3.2.1 - Grants received from Government and Non-Governmental agencies for research projects, endowments, Chairs during the year (INR in Lakhs)**

0

File Description	Documents
e-copies of the grant award letters for research projects sponsored by non-governmental agencies/organizations	No File Uploaded
List of projects and grant details	No File Uploaded
Any additional information	No File Uploaded

3.2.2 - Number of teachers having research projects during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil
List of research projects during the year	No File Uploaded

3.2.3 - Number of teachers recognised as research guides

0

File Description	Documents
Upload copies of the letter of the university recognizing teachers as research guides	No File Uploaded
Institutional data in Prescribed format	No File Uploaded

3.2.4 - Number of departments having research projects funded by Government and Non-Government agencies during the year

0

File Description	Documents
Supporting document from Funding Agencies	No File Uploaded
Paste link to funding agencies' website	Nil
Any additional information	No File Uploaded

3.3 - Innovation Ecosystem

3.3.1 - Institution has created an ecosystem for innovations and creation and transfer of knowledge supported by dedicated centres for research, entrepreneurship, community orientation, incubation, etc.

The institution promotes ecosystem for innovation, research, community orientation programmes like plantation.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

3.3.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR), Entrepreneurship and Skill Development during the year

14

File Description	Documents
Report of the events	No File Uploaded
List of workshops/seminars conducted during the year	View File
Any additional information	No File Uploaded

3.4 - Research Publications and Awards

3.4.1 - The Institution ensures implementation of its Code of Ethics for Research uploaded in the website through the following: Research Advisory Committee Ethics Committee Inclusion of Research Ethics in the research methodology course work Plagiarism check through authenticated software

E. None of the above

File Description	Documents
Code of Ethics for Research, Research Advisory Committee and Ethics Committee constitution and list of members of these committees, software used for plagiarism check	No File Uploaded
Any additional information	No File Uploaded

3.4.2 - Number of PhD candidates registered per teacher (as per the data given with regard to recognized PhD guides/ supervisors provided in Metric No. 3.2.3) during the year

3.4.2.1 - Number of PhD students registered during the year

0

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and details like name of the guide, title of thesis, and year of registration	No File Uploaded
Any additional information	No File Uploaded

3.4.3 - Number of research papers per teacher in CARE Journals notified on UGC website during the year

0

File Description	Documents
List of research papers by title, author, department, and year of publication	No File Uploaded
Any additional information	No File Uploaded

3.4.4 - Number of books and chapters in edited volumes / books published per teacher during the year

5

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

3.4.5 - Bibliometrics of the publications during the year based on average Citation Index in Scopus/ Web of Science/PubMed

3.4.5.1 - Total number of Citations in Scopus during the year

0

File Description	Documents
Any additional information	No File Uploaded
Bibliometrics of the publications during the year	No File Uploaded

3.4.6 - Bibliometrics of the publications during the year based on Scopus/ Web of Science – h-Index of the University

3.4.6.1 - h-index of Scopus during the year

0

File Description	Documents
Bibliometrics of publications based on Scopus/ Web of Science - h-index of the Institution	No File Uploaded
Any additional information	No File Uploaded

3.5 - Consultancy

3.5.1 - Revenue generated from consultancy and corporate training during the year (INR in lakhs)

0

File Description	Documents
Audited statements of accounts indicating the revenue generated through consultancy and corporate training	No File Uploaded
List of consultants and revenue generated by them	No File Uploaded
Any additional information	No File Uploaded

3.5.2 - Total amount spent on developing facilities, training teachers and clerical/project staff for undertaking consultancy during the year

0

File Description	Documents
Audited statements of accounts indicating the expenditure incurred on developing facilities and training teachers and staff for undertaking consultancy	No File Uploaded
List of training programmes, teachers and staff trained for undertaking consultancy	No File Uploaded
List of facilities and staff available for undertaking consultancy	No File Uploaded
Any additional information	No File Uploaded

3.6 - Extension Activities

3.6.1 - Extension activities carried out in the neighbourhood sensitising students to social issues for their holistic development, and the impact thereof during the year

The institution has carried out different social outreach programmes like COVID awareness programme, plantation, cleaning programme etc.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

3.6.2 - Number of awards and recognition received by the Institution, its teachers and students for extension activities from Government / Government-recognised bodies during the year

0

File Description	Documents
Number of awards for extension activities in during the year	No File Uploaded
e-copy of the award letters	No File Uploaded
Any additional information	No File Uploaded

3.6.3 - Number of extension and outreach programmes conducted by the institution through NSS/NCC/Red Cross/YRC, etc. during the year (including Government-initiated programmes such as Swachh Bharat, AIDS Awareness, and Gender Sensitization and those organised in collaboration with industry, community and NGOs)

9

File Description	Documents
Reports of the events organized	View File
Any additional information	No File Uploaded

3.6.4 - Number of students participating in extension activities listed in 3.6.3 during the year

177

File Description	Documents
Reports of the events	View File
Any additional information	No File Uploaded

3.7 - Collaboration

3.7.1 - Number of collaborative activities during the year for research/ faculty exchange/ student exchange/ internship/ on-the-job training/ project work

0

File Description	Documents
Copies of documents highlighting collaboration	No File Uploaded
Any additional information	No File Uploaded

3.7.2 - Number of functional MoUs with institutions of national and/or international importance, other universities, industries, corporate houses, etc. during the year (only functional MoUs with ongoing activities to be considered)

0

File Description	Documents
e-copies of the MoUs with institution/ industry/ corporate house	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other institutions etc. during the year	No File Uploaded
Any additional information	No File Uploaded

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning, viz., classrooms, laboratories, computing equipments, etc.

The institution has adequate infrastructure and physical facilities including 52 class rooms, 2 smart class rooms, 2 virtual class rooms, 1 central library with study room facility, 1 gymnasium, 1 auditorium, 1 language laboratory, 11 laboratories, 86 computers, college canteen, common room for staff, students (Boys and Girls separate), 2 hostels for girl students and 1 hostel for boys, 2 playgrounds, examination cell, admission section, establishment section, IQAC cell and also having offices for YRC, NSS and NCC wings, 6 gardens including 1 having medicinal plants.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The institution has adequate facilities for cultural activities, yoga, sports and games (indoor and outdoor) including gymnasium, yoga centre, auditorium etc.)

The institution has 1 auditorium for cultural activities as well as yogic practices, 1 gymnasium and 2 playgrounds for sports and games.

File Description	Documents
Geotagged pictures	No File Uploaded
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT-enabled facilities

19

File Description	Documents
Upload any additional information	No File Uploaded
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	No File Uploaded

4.1.4 - Expenditure for infrastructure augmentation, excluding salary, during the year (INR in Lakhs)

35.19528

File Description	Documents
Upload audited utilization statements	No File Uploaded
Details of Expenditure, excluding salary, during the years	View File
Any additional information	No File Uploaded

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The central library of the institution is partly automated with

the installation of e-Granthalaya software versioneG3Rev no-29.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.2.2 - Institution has access to the following: E. None of the above
**e-journals e-ShodhSindhu Shodhganga
 Membership e-books Databases Remote
 access to e-resources**

File Description	Documents
Details of subscriptions like e-journals, e-books, e-ShodhSindhu, Shodhganga membership	View File
Upload any additional information	No File Uploaded

4.2.3 - Expenditure on purchase of books/ e-books and subscription to journals/e-journals during the year (INR in lakhs)

0.0402

File Description	Documents
Audited statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Usage of library by teachers and students (footfalls and login data for online access)

4.2.4.1 - Number of teachers and students using the library per day during the year

350

File Description	Documents
Upload details of library usage by teachers and students	No File Uploaded
Any additional information	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution has an IT policy covering Wi-Fi, cyber security, etc. and has allocated budget for updating its IT facilities

The institution has its own IT policy covering Wi-Fi in the administrative block and updating the softwares being used.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Student - Computer ratio

Number of Students	Number of Computers
350	50

File Description	Documents
Upload any additional information	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution and the number of students on campus A. 50 Mbps

File Description	Documents
Details of bandwidth available in the Institution	No File Uploaded
Upload any additional information	No File Uploaded

4.3.4 - Institution has facilities for e-content development: E. None of the above
 Facilities available for e-content development Media Centre Audio-Visual Centre Lecture Capturing System (LCS) Mixing equipments and

software for editing

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
List of facilities for e-content development (Data Template)	No File Uploaded

4.4 - Maintenance of Campus Infrastructure**4.4.1 - Expenditure incurred on maintenance of physical and academic support facilities, excluding salary component, during the year (INR in lakhs)**

57.88257

File Description	Documents
Audited statements of accounts	View File
Upload any additional information	No File Uploaded

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities – classrooms, laboratory, library, sports complex, computers, etc.

The institution has sincerely adopted proper techniques and policies for the smooth maintenance of physical, academic and different support facilities available in the institution. For effective operation of academic and administrative, regular meetings are conducted and views from head of the department are implemented in a decentralized manner. A separate construction committee has been made to look after the construction work of the college. So far as academic matters are concerned, departmental board of studies are authorized for implementation of new curriculum and courses too.

Academic bursars and administrative bursars regularly work for the academic and administrative progress of the college under the supervision of the principal.

The examination cell in the college works for the smooth conduct of examinations and declaration of results. New arrivals in the library, new equipment in the laboratories and new smart class rooms are established with the consultation of all stakeholders. A separate sports committee has also been constituted in the college

for the development of sports facilities in the college. Teachers of different departments are encouraged to pursue research work in the respective subjects to enhance their academic performance to bring an excellence in their teaching profession.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefitted by scholarships and freeships provided by the Government during the year

555

File Description	Documents
Upload self-attested letters with the list of students receiving scholarships	View File
Upload any additional information	No File Uploaded

5.1.2 - Number of students benefitted by scholarships and freeships provided by the institution and non-government agencies during the year

28

File Description	Documents
Upload any additional information	No File Uploaded
Institutional data in prescribed format	View File

5.1.3 - The following Capacity Development and Skill Enhancement activities are organised for improving students' capabilities Soft Skills Language and Communication Skills Life Skills (Yoga, Physical fitness, Health and Hygiene) Awareness of Trends in Technology E. None of the above

File Description	Documents
Link to Institutional website	Nil
Details of capability development and schemes	No File Uploaded
Any additional information	No File Uploaded

5.1.4 - Number of students benefitted from guidance/coaching for competitive examinations and career counselling offered by the institution during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	No File Uploaded

5.1.5 - The institution adopts the following mechanism for redressal of students' grievances, including sexual harassment and ragging: Implementation of guidelines of statutory/regulatory bodies Creating awareness and implementation of policies with zero tolerance Mechanism for submission of online/offline students' grievances Timely redressal of grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of students' grievance redressal committee, prevention of sexual harassment committee and Anti-ragging committee	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded
Upload any additional information	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of outgoing students who got placement during the year

0

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded

5.2.2 - Number of outgoing students progressing to higher education

97

File Description	Documents
Upload supporting data for students/alumni	No File Uploaded
Details of students who went for higher education	View File
Any additional information	No File Uploaded

5.2.3 - Number of students qualifying in state/ national/ international level examinations during the year

5.2.3.1 - Number of students who qualified in state/ national/ international examinations (e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations) during the year

3

File Description	Documents
Upload supporting data for students/alumni	View File
Any additional information	No File Uploaded

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports and/or cultural activities at inter-university / state /national / international events (award for a team event should be counted as one) during the year

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded

5.3.2 - Presence of an active Student Council and representation of students in academic and administrative bodies/committees of the institution

As per the guideline of the State Government there is no formation of students' council and representation of students to any committees of the institution.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

5.3.3 - Number of sports and cultural events / competitions organised by the institution

0

File Description	Documents
Report of the event	No File Uploaded
List of sports and cultural events / competitions organised per year	No File Uploaded
Upload any additional information	No File Uploaded

5.4 - Alumni Engagement

5.4.1 - The Alumni Association and its Chapters (registered and functional) contribute significantly to the development of the institution through financial and other support services

There is an active Alumni Association registered in the year 1993 vide Registration Number 12499/246 of 1993-94 having 542 members. The association performs the activities like;

- Liasoning with Govt. as well as non-govt. sectors for infrastructural development.
- Participation in college foundation day
- Involvement in social outreach programme through NCC, NSS & YRC wing.

- Participation as Member in Board of Studies
- Acting as member in Management of the College
- Participation in student progression through webinars.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

5.4.2 - Alumni's financial contribution during the year E. <2 Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the Institution

- To impart ideas and skills ensuring creative and innovative thinking.
- To train the youth for vocational and self-employment.
- To instill confidence and dignity in them for a better life
- To inculcate spiritual and moral values conduct and excellent academic record
- To ensure rural development, tribal welfare and women empowerment
- To create human potential and scientific tempo

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

6.1.2 - Effective leadership is reflected in various institutional practices such as decentralization and participative management

The college adopts few strategic practices to achieve its institutional vision and leadership in the wider perspectives. The

institution is committed to translate its vision and leadership into reality through an active participation of all the stakeholders of the college in different activities. To materialize this objective, a number of committees have been constituted involving different classes of stakeholders of the college for developing an effective of administrative and academic activities of the college. Participative learning and management are the true objectives of the college. For the implementation of these objectives, regular virtual meetings of teaching and non-teaching staff are conducted under the chairmanship of the principal. The matter discussed and the suggestions received in the meeting are taken care of in the implementation policy of the college. Suggestions are also taken from the Alumni who are the invited members of the Governing Body for the future development of the college. Teachers assigned different co-curricular assignments are engaged to accomplish the same with a concerted and combined effort. The participation of the students in extracurricular activities like NSS, NCC and YRC are encouraged for the future development of the institution.

File Description	Documents
Upload strategic plan and deployment documents on the website	No File Uploaded
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ Perspective plan has been clearly articulated and implemented

Curriculum Development: -Curriculum is the primary focus of this college .It is planned and executed in a strategic way by the members of the college. The curriculum is discussed by all the faculty members. Their recommendation and suggestions are forwarded to the university for its approvals. Faculty members who work as members of Board of studies suggest changes and improvements in curriculum. Feedback and suggestions are also collected from students, faculties, alumni and parents. Suggestions received from them are communicated to the respective Board of studies through the university. Student needs are kept in mind to design job oriented, new generation courses in addition to traditional programmes.

Teaching and Learning: -The real goals of the institution relies on the proper functioning of teaching and learning. The teachers should be competent enough to transact course materials with the students to fulfill the broad aims and objectives of the learning. The institution sustains quality and the best practices in teaching and learning. Departments are provided with computers, printers and internet connectivity to facilitate ICT based teaching. The college library has vast resources for reading, reference and competitive teaching. Well-equipped laboratories, computer labs, LCD projectors, seminar halls are available for supporting teaching and learning.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the various institutional bodies is effective and efficient as visible from the policies, administrative set-up, appointment and service rules, procedures, etc.

Curriculum Development: -The curriculum is discussed by all the faculty members. Their recommendation and suggestions are forwarded to the university for its approvals. Faculty members who work as members of Board of studies suggest changes and improvements in curriculum.

Teaching and Learning: - Different departments are provided with computers, printers and internet connectivity to facilitate ICT based teaching. The college library has vast resources for reading, reference and competitive teaching. Well-equipped laboratories, computer labs, LCD projectors, seminar halls are available for supporting teaching and learning.

Research and Development: - Faculties are encouraged to participate and present papers through virtual mode in different national/international level webinars. They are also motivated to attend refresher courses or orientation or workshops programmes through online mode for the enhancement of their skills.

Human Resources Management: -Human Resources Management functions at different levels. Faculty members are encouraged to complete their syllabus within stipulated period of time by maintaining

lesson notes for each subject and innovation in teaching.

File Description	Documents
Paste link to Organogram on the institution webpage	Nil
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

6.2.3 - Implementation of e-governance in areas of operation: Administration Finance and Accounts Student Admission and Support Examination

E. None of the above

File Description	Documents
ERP (Enterprise Resource Planning) Documen	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Details of implementation of e-governance in areas of operation	View File
Any additional information	No File Uploaded

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff and avenues for their career development/ progression

- The institution has effective welfare measures for both Teaching and Non-Teaching staff and avenues for their career development progression in the context of facilitating E.P.F., Co-operative store, E.S.I.C.
- The Institution also encourages the teaching staff to participate in different virtual mode programmes like FDP, Orientation, Conference, Webinar, Symposium, workshop etc for professional growth.
- Moreover, the institution also encourages the faculty members to promote research and innovation works.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

6.3.2 - Number of teachers provided with financial support to attend conferences / workshops and towards payment of membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development / administrative training programmes organized by the Institution for its teaching and non-teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGC HRDC/ASC or other relevant centres)	No File Uploaded
Upload any additional information	No File Uploaded

6.3.4 - Number of teachers who have undergone online/ face-to-face Faculty Development Programmes during the year: (Professional Development Programmes, Orientation / Induction Programmes, Refresher Courses, Short-Term Course, etc.)

5

File Description	Documents
Summary of the IQAC report	No File Uploaded
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	View File
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly

The institution emphasizes on regular and transparent financial audit. The internal and external financial audits of the college are done regularly in a free and fair manner. The income and expenditure of the college is regularly routed through Accounts Bursars. The internal audit of all income & expenditure of the college is done by the committee framed by Governing Body of this college and external audit is done by the auditors from Department of Higher Education, Govt. of Odisha, local fund auditors and A.G. Mostly they verify the cash book, daily collection register, passbook, all vouchers pertaining to purchase of all essential items, comparative quotations etc. The bill number, date and items purchased in the stock register are verified by the auditors. Moreover, the finance procedure matters of the college are transacted through College Accounting Procedure Automation(CAPA) regulated by the Govt. of Odisha in the department of Higher Education.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

6.4.2 - Funds / Grants received from non-government bodies, individuals, and philanthropists during the year (not covered in Criterion III and V) (INR in lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Details of funds / grants received from non-government bodies, individuals, philanthropists during the year	No File Uploaded
Any additional information	No File Uploaded

6.4.3 - Institutional strategies for mobilisation of funds and the optimal utilisation of resources

The institution usually receives funds from different sources like College Developmental Fees from students, Government grants etc. and utilizes such funds in optimal manner for development of the institution.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing quality assurance strategies and processes visible in terms of incremental improvements made during the preceding year with regard to quality (in case of the First Cycle): Incremental improvements made during the preceding year with regard to quality and post-accreditation quality initiatives (Second and subsequent cycles)

The IQAC has focused more on

- Faculties have been encouraged to initiate research work in their respective field.
- To augment quality excellence in academic as well as co-curricular activities
- To enhance the virtual mode of teaching learning processes
- To develop virtual mode of teaching and learning process.
- To improve Wi-Fi campus.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

6.5.2 - The institution reviews its teaching-learning process, structures and methodologies of operation and learning outcomes at periodic intervals through its IQAC as per norms

The Internal Quality Assurance Cell aims at bringing an overall growth and development of the institution by collecting responses from different stakeholders of the institution. It has emphasized academic pursuits for quality consistence and quality enhancement for the integrated growth of this institution. It also collects feedback through virtual different stakeholders like students, parents, teachers, alumni, employer and local community. The collected feedback and suggestions are reviewed thoroughly by the IQAC team members and necessary steps are incorporated in the working structure of the institution. Moreover, feedback is collected on various aspects of the college including location, office, canteen, laboratory, library, administration and academics. Feedback from parents is collected during the parent's teacher meeting organized by each and every department of the college. Suggestions and comments provided by the guardians and alumni are taken into account for the future development of the college. The different areas where improvements required are highlighted in respective committees and follow up action regarding implementation of suggestions given received from the stakeholders are also regular practice of this institution.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

6.5.3 - Quality assurance initiatives of the institution include Regular meeting of the IQAC Feedback collected, analysed and used for improvement of the institution Collaborative quality initiatives with other institution(s) Participation in NIRF Any other quality audit recognized by state, national or international agencies (such as

C. Any 2 of the above

ISO Certification)

File Description	Documents
Paste the web link of annual reports of the Institution	Nil
Upload e-copies of accreditations and certification	No File Uploaded
Upload details of quality assurance initiatives of the institution	View File
Upload any additional information	No File Uploaded

INSTITUTIONAL VALUES AND BEST PRACTICES**7.1 - Institutional Values and Social Responsibilities**

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The institution has initiated different activities like seminars, awareness programmes etc. for the promotion of gender equity.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation: Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power-efficient equipment

D. Any 1of the above

File Description	Documents
Geotagged Photographs	No File Uploaded
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the institution for the management of the following types of degradable and non-degradable waste (within a maximum of 200 words)

The institution has taken various measures for the management of different wastes as follows;

- Laboratory waste products are dumped at safe sites away from the reach of students.
- Incinerator is installed in the ladies hostel for used napkins.
- One sided printed papers are again used for rough printings.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geotagged photographs of the facilities	No File Uploaded
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus **E. None of the above**

File Description	Documents
Geotagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: **C. Any 2 of the above**

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

File Description	Documents
Geotagged photos / videos of the facilities	No File Uploaded
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy undertaken by the institution

7.1.6.1 - The institution's initiatives to preserve and improve the environment and harness energy are confirmed through the following:

C. Any 2 of the above

1. Green audit
2. Energy audit
3. Environment audit
4. Clean and green campus recognitions/awards
5. Beyond the campus environmental promotional activities

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has a disabled-friendly and barrier-free environment: Ramps/lifts for easy access to classrooms and centres Disabled-friendly washrooms Signage including tactile path lights, display boards and signposts Assistive technology and facilities for persons with disabilities: accessible website, screen-reading software, mechanized equipment, etc. Provision for enquiry and information: Human assistance,

D. Any 1of the above

reader, scribe, soft copies of reading materials, screen reading, etc.

File Description	Documents
Geotagged photographs / videos of facilities	No File Uploaded
Policy documents and brochures on the support to be provided	No File Uploaded
Details of the software procured for providing assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities (within a maximum of 200 words).

The institution has initiated efforts in providing an inclusive environment for all round development of students irrespective of diversified culture, language etc. by providing equal opportunities to all.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded

7.1.9 - Sensitization of students and employees of the institution to constitutional obligations: values, rights, duties and responsibilities of citizens:

The institution organizes awareness programme for employees and induction programme for students at the beginning of the academic year regarding constitutional obligations like values, rights, duties as well as responsibilities in different manners such as grievance redressal cell, anti-ragging cell, sexual harassment cell, voters' day etc.

File Description	Documents
Details of activities that inculcate values necessary to transform students into responsible citizens	No File Uploaded
Any other relevant information	No File Uploaded

7.1.10 - The institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic sensitization programmes in this regard: The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on the Code of Conduct are organized

C. Any 2 of the above

File Description	Documents
Code of Ethics - policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programmes, etc. in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The institution celebrates various National and International commemorative days, events and festivals involving NCC, NSS volunteers as well as students.

File Description	Documents
Annual report of the celebrations and commemorative events for during the year	No File Uploaded
Geotagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Provide the weblink on the Institutional website regarding the Best practices as per the prescribed format of NAAC

The best practices of the institution is uploaded in its own website at the following weblink;

<http://bbmchandikhole.org/upload/best%20practices%202020-21.pdf>

File Description	Documents
Best practices in the Institutional website	Nil
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Highlight the performance of the institution in an area distinct to its priority and thrust (within a maximum of 200 words)

The college has been imparting quality education to the rural and remote based students for more than 45 years to nurture the talents of the students and to enhance their skill to be employable in different sectors of the society. The vision of the institution is to provide opportunities to the students in the rural area and to make responsible citizens and lifelong learners.

The main missions of the college are to impart ideas and skills ensuring creative and innovative thinking, to train the youth for vocational and self-employment to instill confidence and dignity in them for a better life, to inculcate spiritual and moral values conduct and excellent academic record, to ensure rural development, tribal welfare and women empowerment and to create human potential and scientific tempo.

The students of the college have brought glory to the institution by dint of their spectacular performance in academic, athletic, cultural, literary fields. They have also cleared entrance examinations for many Universities A series of social outreach programmes have been successfully organized by NSS & NCC units.

Part B

CURRICULAR ASPECTS

1.1 - Curriculum Design and Development

1.1.1 - Curricula developed and implemented have relevance to the local, national, regional and global developmental needs which are reflected in Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) of the various Programmes offered by the Institution.

The curriculum of the institution is designed and developed according to the present needs of the students. The broad goal and objective of education will be achieved through a well-planned curriculum. A curriculum is defined as prescribed courses of studies which fulfill students' need with a view pass a certain level of education. It is designed by the Board of Studies as per the prescribed guidelines and regulations of the UGC. The recommendations and suggestions of the University are followed in letter and spirit before its implementation. Again experts on various subjects are invited to deliver their talks on different topics for the enrichment of curriculum. Remedial and bridge classes are regularly conducted by the departments for the academic benefit of the slow learners as well as advanced learners. The smart class rooms/virtual class rooms available in the college are utilized by the teachers for the better transaction of the curriculum with the students. The common CBCS syllabus has been introduced in toto with the rigorous discussions among members of the Board of Studies by considering the pros and cons of the students' requirement and to make them suitable to face national level tests for better progression.

File Description	Documents
Upload additional information, if any	View File
Link for additional information	Nil

1.1.2 - Number of Programmes where syllabus revision was carried out during the year

0

File Description	Documents
Minutes of relevant Academic Council/BOS meeting	No File Uploaded
Details of syllabus revision during the year	No File Uploaded
Any additional information	No File Uploaded

1.1.3 - Number of courses focusing on employability/entrepreneurship/ skill development offered by the Institution during the year

20

File Description	Documents
Curriculum / Syllabus of such courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approval for these courses	No File Uploaded
MoUs with relevant organizations for these courses, if any	No File Uploaded
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of new courses introduced across all programmes offered during the year

1

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	No File Uploaded
Any additional information	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Programmes offered through Choice Based Credit System (CBCS)/Elective Course System

20

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	No File Uploaded
Any additional information	No File Uploaded
List of Add on /Certificate programs (Data Template)	No File Uploaded

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability, and Human Values into the curriculum

The enrichment of a curriculum is achieved through the organization of various activities in the institution. Our college as a distinguished centre of learning, has been working for all round development of students since its inception. A number of innovative programmes like "Covid-19 Awareness Programmes" and "Mask and Sanitization distribution Programmes" etc have been organized by the help of different departments with NCC and NSS wings in association with IQAC with a view to enhance as well as enrich the curriculum of the college which ultimately provides great opportunity for the students in order to fulfill their dreams in the future career.

File Description	Documents
Upload the list and description of the courses which address issues related to Gender, Environment and Sustainability, Human Values and Professional Ethics in the curriculum	No File Uploaded
Any additional information	No File Uploaded

1.3.2 - Number of value-added courses for imparting transferable and life skills offered during the year

0

File Description	Documents
List of value-added courses	No File Uploaded
Brochure or any other document relating to value-added courses	No File Uploaded
Any additional information	No File Uploaded

1.3.3 - Number of students enrolled in the courses under 1.3.2 above

0

File Description	Documents
List of students enrolled	No File Uploaded
Any additional information	No File Uploaded

1.3.4 - Number of students undertaking field work/projects/ internships / student projects

0

File Description	Documents
List of programmes and number of students undertaking field projects / internships / student projects	No File Uploaded
Any additional information	No File Uploaded

1.4 - Feedback System

1.4.1 - Structured feedback and review of the syllabus (semester-wise / year-wise) is obtained from 1) Students 2) Teachers 3) Employers and 4) Alumni

A. All 4 of the above

File Description	Documents
Provide the URL for stakeholders' feedback report	Nil
Upload the Action Taken Report of the feedback as recorded by the Governing Council / Syndicate / Board of Management	View File
Any additional information	No File Uploaded

1.4.2 - The feedback system of the Institution comprises the following	B. Feedback collected, analysed and action taken
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File Description	Documents
Provide URL for stakeholders' feedback report	Nil
Any additional information	No File Uploaded

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment of Students

2.1.1.1 - Number of students admitted (year-wise) during the year

671

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc.) as per the reservation policy during the year (exclusive of supernumerary seats)

85

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses students' learning levels and organises special programmes for both slow and advanced learners.

To achieve academic excellence is the sole motto of the institution. The college emphasizes for all-round development of the students .The institution assesses the learning levels of students and organizes special programme for slow learners as well as advanced learners.

The institution provides special attention to both for the

advanced learners as well as slow learners for their academic excellence. Remedial classes, group discussion, special testsetc through online mode. hostel facilities, enhanced library facilities, frequent parents contact through virtual mode to know the personal problems of the students are few measures which are adopted by the faculty members in the college for the development of the slow learners. On the other hand, advanced learners are also facilitated by online special coaching, scholarships.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

2.2.2 - Student – Teacher (full-time) ratio

Year	Number of Students	Number of Teachers
31/12/2020	1976	60

File Description	Documents
Upload any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student-centric methods such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences:

Student-centric methods such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences is one of the best practices adopted by the institution for an all-round development of the students in the college. It is a support service available to all students in this college. Such method is not only important for the development of knowledge and skills of students but also provides professional specialization and personal support facilitating successes in the students' performance. At the time of admission, students take the advice from the faculties for the selection of honours and career perspectives. In the beginning of academic session each student is allotted a mentor to look after his/her all round academic development and psychological well-being. In

addition to this, the mentor discusses with parents for more attention to their ward while at home. On the basis of discussion with the principal, faculty members and academic bursars, a proper formant for for such system is distributed among all the HODs of different departments.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional Information	Nil

2.3.2 - Teachers use ICT-enabled tools including online resources for effective teaching and learning

The faculty members are using ICT mode of teaching using tools like projectors, ppt slides in the class roomas well as in smart class room. Moreover, different study materials are provided through mail, whatsapp etc. to the learners for effective teaching and learning. The college has also own learning resource management system through which both learners and faculty members are able to access useful materials with a view to achieve excellence in teaching-learning process.

File Description	Documents
Provide link for webpage describing ICT enabled tools including online resources for effective teaching and learning process	Nil
Upload any additional information	No File Uploaded

2.3.3 - Ratio of students to mentor for academic and other related issues

2.3.3.1 - Number of mentors

60

File Description	Documents
Upload year-wise number of students enrolled and full-time teachers on roll	No File Uploaded
Circulars with regard to assigning mentors to mentees	No File Uploaded

2.3.4 - Preparation and adherence to Academic Calendar and Teaching Plans by the institution

The Academic and administrative plans of the college are meticulously executed adhering to academic calendar designed as per govt. guidelines. The college performs all the activities with letter and spirit following the academic calendar framed by the college itself. The academic calendar of the college includes the time frame of the annual operational period, teaching days, admission period, mid-semester and end-semester examination period as per the Govt. and University guidelines. It also comprises of the complete teaching learning process including unit tests, seminars, group discussions, remedial classes, doubt clearing classes and the various co-curricular activities of the college. The tentative schedule for Parent-Teachers meeting and Alumni meeting are also recorded in the academic calendar of the college.

File Description	Documents
Upload the Academic Calendar and Teaching Plans during the year	View File

2.4 - Teacher Profile and Quality**2.4.1 - Number of full-time teachers against sanctioned posts during the year**

60

File Description	Documents
Year-wise full-time teachers and sanctioned posts for the year	View File
List of the faculty members authenticated by the Head of HEI	No File Uploaded
Any additional information	No File Uploaded

2.4.2 - Number of full-time teachers with PhD/ D.M. / M.Ch. / D.N.B Super-Specialty / DSc / DLitt during the year

13

File Description	Documents
List of number of full-time teachers with PhD./ D.M. / M.Ch. / D.N.B Super-Specialty / D.Sc. / D.Litt. and number of full-time teachers for 5 years	View File
Any additional information	No File Uploaded

2.4.3 - Total teaching experience of full-time teachers in the same institution: (Full-time teachers' total teaching experience in the current institution)

646

File Description	Documents
List of teachers including their PAN, designation, Department and details of their experience	View File
Any additional information	No File Uploaded

2.5 - Evaluation Process and Reforms

2.5.1 - Number of days from the date of last semester-end/ year- end examination till the declaration of results during the year

27

File Description	Documents
List of Programmes and the date of last semester-end / year-end examinations and the date of declaration of result	View File
Any additional information	No File Uploaded

2.5.2 - Number of students' complaints/grievances against evaluation against the total number who appeared in the examinations during the year

0

File Description	Documents
Upload the number of complaints and total number of students who appeared for exams during the year	No File Uploaded
Upload any additional information	No File Uploaded

2.5.3 - IT integration and reforms in the examination procedures and processes including Continuous Internal Assessment (CIA) have brought in considerable improvement in the Examination Management System (EMS) of the Institution

The examinations system of this college is regulated through MIS relating to filling up of the forms, entering secured marks in mid-semester as well as end term for the purpose of declaration of final result, facilitation of degrees/diploma etc.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme Outcomes and Course Outcomes for all Programmes offered by the institution are stated and displayed on the website and communicated to teachers and students

The institution has uploaded the Programme Outcomes and Course Outcomes for all programmes on its own website for the information of all the stakeholders.

File Description	Documents
Upload COs for all courses (exemplars from the Glossary)	No File Uploaded
Upload any additional information	No File Uploaded
Link for additional Information	Nil

2.6.2 - Attainment of Programme Outcomes and Course Outcomes as evaluated by the institution

As per the evaluation of programme outcomes and course outcomes in the context of attention by the institution is reflected in the form of students progression.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	Nil

2.6.3 - Pass Percentage of students

2.6.3.1 - Total number of final year students who passed in the examinations conducted by Institution

613

File Description	Documents
Upload list of Programmes and number of students appear for and passed in the final year examinations	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire). Results and details need to be provided as a weblink

http://bbmchandikhole.org/upload/Students%20satisfaction%20survey%202020-21_compressed.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Promotion of Research and Facilities

3.1.1 - The institution's research facilities are frequently updated and there is a well-defined policy for promotion of research which is uploaded on the institutional website and implemented

The Institution encourages faculties for promoting research activities in different context like seminars, workshops, webinars etc.

File Description	Documents
Upload the Minutes of the Governing Council/ Syndicate/Board of Management related to research promotion policy adoption	No File Uploaded
Provide URL of policy document on promotion of research uploaded on the website	Nil
Any additional information	No File Uploaded

3.1.2 - The institution provides seed money to its teachers for research

3.1.2.1 - Seed money provided by the institution to its teachers for research during the year (INR in lakhs)

0

File Description	Documents
Minutes of the relevant bodies of the institution regarding seed money	No File Uploaded
Budget and expenditure statements signed by the Finance Officer indicating seed money provided and utilized	No File Uploaded
List of teachers receiving grant and details of grant received	No File Uploaded
Any additional information	No File Uploaded

3.1.3 - Number of teachers who were awarded national / international fellowship(s) for advanced studies/research during the year

0

File Description	Documents
e-copies of the award letters of the teachers	No File Uploaded
List of teachers and details of their international fellowship(s)	No File Uploaded
Any additional information	No File Uploaded

3.2 - Resource Mobilization for Research

3.2.1 - Grants received from Government and Non-Governmental agencies for research projects, endowments, Chairs during the year (INR in Lakhs)

0

File Description	Documents
e-copies of the grant award letters for research projects sponsored by non-governmental agencies/organizations	No File Uploaded
List of projects and grant details	No File Uploaded
Any additional information	No File Uploaded

3.2.2 - Number of teachers having research projects during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil
List of research projects during the year	No File Uploaded

3.2.3 - Number of teachers recognised as research guides

0

File Description	Documents
Upload copies of the letter of the university recognizing teachers as research guides	No File Uploaded
Institutional data in Prescribed format	No File Uploaded

3.2.4 - Number of departments having research projects funded by Government and Non-Government agencies during the year

0

File Description	Documents
Supporting document from Funding Agencies	No File Uploaded
Paste link to funding agencies' website	Nil
Any additional information	No File Uploaded

3.3 - Innovation Ecosystem

3.3.1 - Institution has created an ecosystem for innovations and creation and transfer of knowledge supported by dedicated centres for research, entrepreneurship, community orientation, incubation, etc.

The institution promotes ecosystem for innovation, research, community orientation programmes like plantation.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

3.3.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR), Entrepreneurship and Skill Development during the year

14

File Description	Documents
Report of the events	No File Uploaded
List of workshops/seminars conducted during the year	View File
Any additional information	No File Uploaded

3.4 - Research Publications and Awards

3.4.1 - The Institution ensures implementation of its Code of Ethics for Research uploaded in the website through the following: Research Advisory Committee Ethics Committee Inclusion of Research Ethics in the research methodology course work Plagiarism check through authenticated software

E. None of the above

File Description	Documents
Code of Ethics for Research, Research Advisory Committee and Ethics Committee constitution and list of members of these committees, software used for plagiarism check	No File Uploaded
Any additional information	No File Uploaded

3.4.2 - Number of PhD candidates registered per teacher (as per the data given with regard to recognized PhD guides/ supervisors provided in Metric No. 3.2.3) during the year

3.4.2.1 - Number of PhD students registered during the year

0

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and details like name of the guide, title of thesis, and year of registration	No File Uploaded
Any additional information	No File Uploaded

3.4.3 - Number of research papers per teacher in CARE Journals notified on UGC website during the year

0

File Description	Documents
List of research papers by title, author, department, and year of publication	No File Uploaded
Any additional information	No File Uploaded

3.4.4 - Number of books and chapters in edited volumes / books published per teacher during the year

5

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

3.4.5 - Bibliometrics of the publications during the year based on average Citation Index in Scopus/ Web of Science/PubMed**3.4.5.1 - Total number of Citations in Scopus during the year**

0

File Description	Documents
Any additional information	No File Uploaded
Bibliometrics of the publications during the year	No File Uploaded

3.4.6 - Bibliometrics of the publications during the year based on Scopus/ Web of Science – h-Index of the University**3.4.6.1 - h-index of Scopus during the year**

0

File Description	Documents
Bibliometrics of publications based on Scopus/ Web of Science - h-index of the Institution	No File Uploaded
Any additional information	No File Uploaded

3.5 - Consultancy

3.5.1 - Revenue generated from consultancy and corporate training during the year (INR in lakhs)

0

File Description	Documents
Audited statements of accounts indicating the revenue generated through consultancy and corporate training	No File Uploaded
List of consultants and revenue generated by them	No File Uploaded
Any additional information	No File Uploaded

3.5.2 - Total amount spent on developing facilities, training teachers and clerical/project staff for undertaking consultancy during the year

0

File Description	Documents
Audited statements of accounts indicating the expenditure incurred on developing facilities and training teachers and staff for undertaking consultancy	No File Uploaded
List of training programmes, teachers and staff trained for undertaking consultancy	No File Uploaded
List of facilities and staff available for undertaking consultancy	No File Uploaded
Any additional information	No File Uploaded

3.6 - Extension Activities

3.6.1 - Extension activities carried out in the neighbourhood sensitising students to social issues for their holistic development, and the impact thereof during the year

The institution has carried out different social outreach programmes like COVID awareness programme, plantation, cleaning programme etc.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

3.6.2 - Number of awards and recognition received by the Institution, its teachers and students for extension activities from Government / Government-recognised bodies during the year

0

File Description	Documents
Number of awards for extension activities in during the year	No File Uploaded
e-copy of the award letters	No File Uploaded
Any additional information	No File Uploaded

3.6.3 - Number of extension and outreach programmes conducted by the institution through NSS/NCC/Red Cross/YRC, etc. during the year (including Government-initiated programmes such as Swachh Bharat, AIDS Awareness, and Gender Sensitization and those organised in collaboration with industry, community and NGOs)

9

File Description	Documents
Reports of the events organized	View File
Any additional information	No File Uploaded

3.6.4 - Number of students participating in extension activities listed in 3.6.3 during the year

177

File Description	Documents
Reports of the events	View File
Any additional information	No File Uploaded

3.7 - Collaboration

3.7.1 - Number of collaborative activities during the year for research/ faculty exchange/ student exchange/ internship/ on-the-job training/ project work

0

File Description	Documents
Copies of documents highlighting collaboration	No File Uploaded
Any additional information	No File Uploaded

3.7.2 - Number of functional MoUs with institutions of national and/or international importance, other universities, industries, corporate houses, etc. during the year (only functional MoUs with ongoing activities to be considered)

0

File Description	Documents
e-copies of the MoUs with institution/ industry/ corporate house	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other institutions etc. during the year	No File Uploaded
Any additional information	No File Uploaded

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning, viz., classrooms, laboratories, computing equipments, etc.

The institution has adequate infrastructure and physical facilities including 52 class rooms, 2 smart class rooms, 2 virtual class rooms, 1 central library with study room facility, 1 gymnasium, 1 auditorium, 1 language laboratory, 11 laboratories, 86 computers, college canteen, common room for staff, students (Boys and Girls separate), 2 hostels for girl

students and 1 hostel for boys, 2 playgrounds, examination cell, admission section, establishment section, IQAC cell and also having offices for YRC, NSS and NCC wings, 6 gardens including 1 having medicinal plants.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The institution has adequate facilities for cultural activities, yoga, sports and games (indoor and outdoor) including gymnasium, yoga centre, auditorium etc.)

The institution has 1 auditorium for cultural activities as well as yogic practices, 1 gymnasium and 2 playgrounds for sports and games.

File Description	Documents
Geotagged pictures	No File Uploaded
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT-enabled facilities

19

File Description	Documents
Upload any additional information	No File Uploaded
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	No File Uploaded

4.1.4 - Expenditure for infrastructure augmentation, excluding salary, during the year (INR in Lakhs)

35.19528

File Description	Documents
Upload audited utilization statements	No File Uploaded
Details of Expenditure, excluding salary, during the years	View File
Any additional information	No File Uploaded

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The central library of the institution is partly automated with the installation of e-Granthalaya software versioneG3Rev no-29.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.2.2 - Institution has access to the following: e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access to e-resources

E. None of the above

File Description	Documents
Details of subscriptions like e-journals, e-books, e-ShodhSindhu, Shodhganga membership	View File
Upload any additional information	No File Uploaded

4.2.3 - Expenditure on purchase of books/ e-books and subscription to journals/e-journals during the year (INR in lakhs)

0.0402

File Description	Documents
Audited statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Usage of library by teachers and students (footfalls and login data for online access)

4.2.4.1 - Number of teachers and students using the library per day during the year

350

File Description	Documents
Upload details of library usage by teachers and students	No File Uploaded
Any additional information	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution has an IT policy covering Wi-Fi, cyber security, etc. and has allocated budget for updating its IT facilities

The institution has its own IT policy covering Wi-Fi in the administrative block and updating the softwares being used.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Student - Computer ratio

Number of Students	Number of Computers
350	50

File Description	Documents
Upload any additional information	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution and the number of students on campus	A. 750 Mbps
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File Description	Documents
Details of bandwidth available in the Institution	No File Uploaded
Upload any additional information	No File Uploaded

4.3.4 - Institution has facilities for e-content development: Facilities available for e-content development Media Centre Audio-Visual Centre Lecture Capturing System (LCS) Mixing equipments and software for editing	E. None of the above
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File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
List of facilities for e-content development (Data Template)	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of physical and academic support facilities, excluding salary component, during the year (INR in lakhs)

57.88257

File Description	Documents
Audited statements of accounts	View File
Upload any additional information	No File Uploaded

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities – classrooms, laboratory, library, sports complex, computers, etc.

The institution has sincerely adopted proper techniques and policies for the smooth maintenance of physical, academic and different support facilities available in the institution. For

effective operation of academic and administrative, regular meetings are conducted and views from head of the department are implemented in a decentralized manner. A separate construction committee has been made to look after the construction work of the college. So far as academic matters are concerned, departmental board of studies are authorized for implementation of new curriculum and courses too.

Academic bursars and administrative bursars regularly work for the academic and administrative progress of the college under the supervision of the principal.

The examination cell in the college works for the smooth conduct of examinations and declaration of results. New arrivals in the library, new equipment in the laboratories and new smart class rooms are established with the consultation of all stakeholders. A separate sports committee has also been constituted in the college for the development of sports facilities in the college. Teachers of different departments are encouraged to pursue research work in the respective subjects to enhance their academic performance to bring an excellence in their teaching profession.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefitted by scholarships and freeships provided by the Government during the year

555

File Description	Documents
Upload self-attested letters with the list of students receiving scholarships	View File
Upload any additional information	No File Uploaded

5.1.2 - Number of students benefitted by scholarships and freeships provided by the institution and non-government agencies during the year

28

File Description	Documents
Upload any additional information	No File Uploaded
Institutional data in prescribed format	View File

5.1.3 - The following Capacity Development and Skill Enhancement activities are organised for improving students' capabilities Soft Skills Language and Communication Skills Life Skills (Yoga, Physical fitness, Health and Hygiene) Awareness of Trends in Technology

E. None of the above

File Description	Documents
Link to Institutional website	Nil
Details of capability development and schemes	No File Uploaded
Any additional information	No File Uploaded

5.1.4 - Number of students benefitted from guidance/coaching for competitive examinations and career counselling offered by the institution during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	No File Uploaded

5.1.5 - The institution adopts the following mechanism for redressal of students' grievances, including sexual harassment and ragging: Implementation of guidelines of statutory/regulatory bodies Creating

A. All of the above

awareness and implementation of policies with zero tolerance Mechanism for submission of online/offline students' grievances Timely redressal of grievances through appropriate committees

File Description	Documents
Minutes of the meetings of students' grievance redressal committee, prevention of sexual harassment committee and Anti-ragging committee	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded
Upload any additional information	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of outgoing students who got placement during the year

0

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded

5.2.2 - Number of outgoing students progressing to higher education

97

File Description	Documents
Upload supporting data for students/alumni	No File Uploaded
Details of students who went for higher education	View File
Any additional information	No File Uploaded

5.2.3 - Number of students qualifying in state/ national/ international level examinations during the year

5.2.3.1 - Number of students who qualified in state/ national/ international examinations (e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations) during the year

3

File Description	Documents
Upload supporting data for students/alumni	View File
Any additional information	No File Uploaded

5.3 - Student Participation and Activities**5.3.1 - Number of awards/medals for outstanding performance in sports and/or cultural activities at inter-university / state /national / international events (award for a team event should be counted as one) during the year**

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded

5.3.2 - Presence of an active Student Council and representation of students in academic and administrative bodies/committees of the institution

As per the guideline of the State Government there is no formation of students' council and representation of students to any committees of the institution.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

5.3.3 - Number of sports and cultural events / competitions organised by the institution

0

File Description	Documents
Report of the event	No File Uploaded
List of sports and cultural events / competitions organised per year	No File Uploaded
Upload any additional information	No File Uploaded

5.4 - Alumni Engagement

5.4.1 - The Alumni Association and its Chapters (registered and functional) contribute significantly to the development of the institution through financial and other support services

There is an active Alumni Association registered in the year 1993 vide Registration Number 12499/246 of 1993-94 having 542 members. The association performs the activities like;

- Liaisoning with Govt. as well as non-govt. sectors for infrastructural development.
- Participation in college foundation day
- Involvement in social outreach programme through NCC, NSS & YRC wing.
- Participation as Member in Board of Studies
- Acting as member in Management of the College
- Participation in student progression through webinars.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

5.4.2 - Alumni's financial contribution during the year

E. <2 Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the Institution

- To impart ideas and skills ensuring creative and innovative thinking.
- To train the youth for vocational and self-employment.
- To instill confidence and dignity in them for a better life
- To inculcate spiritual and moral values conduct and excellent academic record
- To ensure rural development, tribal welfare and women empowerment
- To create human potential and scientific tempo

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

6.1.2 - Effective leadership is reflected in various institutional practices such as decentralization and participative management

The college adopts few strategic practices to achieve its institutional vision and leadership in the wider perspectives. The institution is committed to translate its vision and leadership into reality through an active participation of all the stakeholders of the college in different activities. To materialize this objective, a number of committees have been constituted involving different classes of stakeholders of the college for developing an effective of administrative and academic activities of the college. Participative learning and management are the true objectives of the college. For the implementation of these objectives, regular virtual meetings of teaching and non-teaching staff are conducted under the chairmanship of the principal. The matter discussed and the suggestions received in the meeting are taken care of in the implementation policy of the college. Suggestions are also taken from the Alumni who are the invited members of the Governing Body for the future development of the college. Teachers assigned different co-curricular assignments are engaged to accomplish the same with a concerted and combined effort. The participation of the students in extracurricular activities like NSS, NCC and YRC are encouraged for the future development of the institution.

File Description	Documents
Upload strategic plan and deployment documents on the website	No File Uploaded
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ Perspective plan has been clearly articulated and implemented

Curriculum Development: -Curriculum is the primary focus of this college .It is planned and executed in a strategic way by the members of the college. The curriculum is discussed by all the faculty members. Their recommendation and suggestions are forwarded to the university for its approvals. Faculty members who work as members of Board of studies suggest changes and improvements in curriculum. Feedback and suggestions are also collected from students, faculties, alumni and parents. Suggestions received from them are communicated to the respective Board of studies through the university. Student needs are kept in mind to design job oriented, new generation courses in addition to traditional programmes.

Teaching and Learning: -The real goals of the institution relies on the proper functioning of teaching and learning. The teachers should be competent enough to transact course materials with the students to fulfill the broad aims and objectives of the learning. The institution sustains quality and the best practices in teaching and learning. Departments are provided with computers, printers and internet connectivity to facilitate ICT based teaching. The college library has vast resources for reading, reference and competitive teaching. Well-equipped laboratories, computer labs, LCD projectors, seminar halls are available for supporting teaching and learning.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the various institutional bodies is effective and efficient as visible from the policies, administrative set-up, appointment and service rules, procedures, etc.

Curriculum Development: -The curriculum is discussed by all the faculty members. Their recommendation and suggestions are forwarded to the university for its approvals. Faculty members who work as members of Board of studies suggest changes and improvements in curriculum.

Teaching and Learning: - Different departments are provided with computers, printers and internet connectivity to facilitate ICT based teaching. The college library has vast resources for reading, reference and competitive teaching. Well-equipped laboratories, computer labs, LCD projectors, seminar halls are available for supporting teaching and learning.

Research and Development: - Faculties are encouraged to participate and present papers through virtual mode in different national/international level webinars. They are also motivated to attend refresher courses or orientation or workshops programmes through online mode for the enhancement of their skills.

Human Resources Management: -Human Resources Management functions at different levels. Faculty members are encouraged to complete their syllabus within stipulated period of time by maintaining lesson notes for each subject and innovation in teaching.

File Description	Documents
Paste link to Organogram on the institution webpage	Nil
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

6.2.3 - Implementation of e-governance in areas of operation: Administration Finance and Accounts Student Admission and Support Examination

E. None of the above

File Description	Documents
ERP (Enterprise Resource Planning) Documen	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Details of implementation of e-governance in areas of operation	View File
Any additional information	No File Uploaded

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff and avenues for their career development/ progression

- The institution has effective welfare measures for both Teaching and Non-Teaching staff and avenues for their career development progression in the context of facilitating E.P.F., Co-operative store, E.S.I.C.
- The Institution also encourages the teaching staff to participate in different virtual mode programmes like FDP, Orientation, Conference, Webinar, Symposium, workshop etc for professional growth.
- Moreover, the institution also encourages the faculty members to promote research and innovation works.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

6.3.2 - Number of teachers provided with financial support to attend conferences / workshops and towards payment of membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development / administrative training programmes organized by the Institution for its teaching and non-teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGC HRDC/ASC or other relevant centres)	No File Uploaded
Upload any additional information	No File Uploaded

6.3.4 - Number of teachers who have undergone online/ face-to-face Faculty Development Programmes during the year: (Professional Development Programmes, Orientation / Induction Programmes, Refresher Courses, Short-Term Course, etc.)

5

File Description	Documents
Summary of the IQAC report	No File Uploaded
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	View File
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly

The institution emphasizes on regular and transparent financial audit. The internal and external financial audits of the college are done regularly in a free and fair manner. The income and expenditure of the college is regularly routed through Accounts Bursars. The internal audit of all income & expenditure of the college is done by the committee framed by Governing Body of this college and external audit is done by the auditors from Department of Higher Education, Govt. of Odisha, local fund auditors and A.G. Mostly they verify the cash book, daily collection register, passbook, all vouchers pertaining to purchase of all essential items, comparative quotations etc. The bill number, date and items purchased in the stock register are verified by the auditors. Moreover, the finance procedure matters of the college are transacted through College Accounting Procedure Automation(CAPA) regulated by the Govt. of Odisha in the department of Higher Education.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

6.4.2 - Funds / Grants received from non-government bodies, individuals, and philanthropists during the year (not covered in Criterion III and V) (INR in lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Details of funds / grants received from non-government bodies, individuals, philanthropists during the year	No File Uploaded
Any additional information	No File Uploaded

6.4.3 - Institutional strategies for mobilisation of funds and the optimal utilisation of resources

The institution usually receives funds from different sources like College Developmental Fees from students, Government grants etc. and utilizes such funds in optimal manner for development of the institution.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing quality assurance strategies and processes visible in terms of incremental improvements made during the preceding year with regard to quality (in case of the First Cycle): Incremental improvements made during the preceding year with regard to quality and post-accreditation quality initiatives (Second and subsequent cycles)

The IQAC has focused more on

- Faculties have been encouraged to initiate research work in their respective field.
- To augment quality excellence in academic as well as co-curricular activities
- To enhance the virtual mode of teaching learning processes
- To develop virtual mode of teaching and learning process.
- To improve Wi-Fi campus.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

6.5.2 - The institution reviews its teaching-learning process, structures and methodologies of operation and learning outcomes at periodic intervals through its IQAC as per norms

The Internal Quality Assurance Cell aims at bringing an overall growth and development of the institution by collecting responses from different stakeholders of the institution. It has emphasized academic pursuits for quality consistence and quality enhancement for the integrated growth of this institution. It also collects feedback through virtual different stakeholders like students, parents, teachers, alumni, employer and local community. The collected feedback and suggestions are reviewed thoroughly by the IQAC team members and necessary steps are incorporated in the working structure of the institution. Moreover, feedback is collected on various aspects of the college including location, office, canteen, laboratory, library, administration and academics. Feedback from parents is collected during the parent's teacher meeting organized by each and every department of the college. Suggestions and comments provided by the guardians and alumni are taken into account for the future development of the college. The different areas where improvements required are highlighted in respective committees and follow up action regarding implementation of suggestions given received from the stakeholders are also regular practice of this institution.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

6.5.3 - Quality assurance initiatives of the institution include Regular meeting of the IQAC Feedback collected, analysed and used for improvement of the institution Collaborative quality initiatives with other institution(s) Participation in NIRF Any other quality audit recognized by state,

C. Any 2 of the above

national or international agencies (such as ISO Certification)	
File Description	Documents
Paste the web link of annual reports of the Institution	Nil
Upload e-copies of accreditations and certification	No File Uploaded
Upload details of quality assurance initiatives of the institution	View File
Upload any additional information	No File Uploaded
INSTITUTIONAL VALUES AND BEST PRACTICES	
7.1 - Institutional Values and Social Responsibilities	
7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year	
The institution has initiated different activities like seminars, awareness programmes etc. for the promotion of gender equity.	
File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil
7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation: Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power-efficient equipment	D. Any 1of the above
File Description	Documents
Geotagged Photographs	No File Uploaded
Any other relevant information	No File Uploaded
7.1.3 - Describe the facilities in the institution for the management of the following types of degradable and non-degradable waste (within a maximum of 200 words)	

The institution has taken various measures for the management of different wastes as follows;

- Laboratory waste products are dumped at safe sites away from the reach of students.
- Incinerator is installed in the ladies hostel for used napkins.
- One sided printed papers are again used for rough printings.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geotagged photographs of the facilities	No File Uploaded
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

E. None of the above

File Description	Documents
Geotagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

C. Any 2 of the above

File Description	Documents
Geotagged photos / videos of the facilities	No File Uploaded
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy undertaken by the institution

<p>7.1.6.1 - The institution's initiatives to preserve and improve the environment and harness energy are confirmed through the following:</p> <ol style="list-style-type: none"> 1. Green audit 2. Energy audit 3. Environment audit 4. Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities 	C. Any 2 of the above
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File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

<p>7.1.7 - The Institution has a disabled-friendly and barrier-free environment: Ramps/lifts for easy access to classrooms and centres Disabled-friendly washrooms Signage including tactile path lights, display boards and signposts Assistive technology and facilities for persons with disabilities: accessible website, screen-reading software, mechanized equipment, etc. Provision for enquiry and information:</p>	D. Any 1of the above
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Human assistance, reader, scribe, soft copies of reading materials, screen reading, etc.

File Description	Documents
Geotagged photographs / videos of facilities	No File Uploaded
Policy documents and brochures on the support to be provided	No File Uploaded
Details of the software procured for providing assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities (within a maximum of 200 words).

The institution has initiated efforts in providing an inclusive environment for all round development of students irrespective of diversified culture, language etc. by providing equal opportunities to all.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded

7.1.9 - Sensitization of students and employees of the institution to constitutional obligations: values, rights, duties and responsibilities of citizens:

The institution organizes awareness programme for employees and induction programme for students at the beginning of the academic year regarding constitutional obligations like values, rights, duties as well as responsibilities in different manners such as grievance redressal cell, anti-ragging cell, sexual harassment cell, voters' day etc.

File Description	Documents
Details of activities that inculcate values necessary to transform students into responsible citizens	No File Uploaded
Any other relevant information	No File Uploaded

7.1.10 - The institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic sensitization programmes in this regard: The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on the Code of Conduct are organized	C. Any 2 of the above
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File Description	Documents
Code of Ethics - policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programmes, etc. in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The institution celebrates various National and International commemorative days, events and festivals involving NCC, NSS volunteers as well as students.

File Description	Documents
Annual report of the celebrations and commemorative events for during the year	No File Uploaded
Geotagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Provide the weblink on the Institutional website regarding the Best practices as per the prescribed format of NAAC

The best practices of the institution is uploaded in its own website at the following weblink;

<http://bbmchandikhole.org/upload/best%20practices%202020-21.pdf>

File Description	Documents
Best practices in the Institutional website	Nil
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Highlight the performance of the institution in an area distinct to its priority and thrust (within a maximum of 200 words)

The college has been imparting quality education to the rural and remote based students for more than 45 years to nurture the talents of the students and to enhance their skill to be employable in different sectors of the society. The vision of the institution is to provide opportunities to the students in the rural area and to make responsible citizens and lifelong learners.

The main missions of the college are to impart ideas and skills ensuring creative and innovative thinking, to train the youth for vocational and self-employment to instill confidence and dignity in them for a better life, to inculcate spiritual and moral values conduct and excellent academic record, to ensure rural development, tribal welfare and women empowerment and to create human potential and scientific tempo.

The students of the college have brought glory to the institution by dint of their spectacular performance in academic, athletic, cultural, literary fields. They have also cleared entrance examinations for many Universities A series of social outreach programmes have been successfully organized by NSS & NCC units.

File Description	Documents
Appropriate link in the institutional website	Nil
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

- Proposal given to conduct Teacher's orientation Programme.
- Initiatives taken to undertake the academic as well as environmental and energy audit of the college.
- Proposal for the activation of career counseling cell.
- Plans and procedures are initiated for a participatory management system for an effective governance Mechanism.
- Decisions are made from different levels of the Departments to organize State /National level Seminars /Symposiums / Workshops.
- Valuable suggestions are invited from different stakeholders to upgrade the library of the college